



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

22nd July 2024

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 29th July 2024 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Please ensure mobile phones are turned off or to silent.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Declarations of Interest** - To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

Councillors are reminded to ensure their Register of Interests form is up to date.

3. **Public Participation** – To receive questions or comments from members of the public. (Please note that decisions cannot be made on items not detailed on the agenda.)

To receive a presentation from a Transition Town Okehampton following by an opportunity for questions (15 minutes maximum).

4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present
6. **Devon County Council** - To receive the report of the Devon County Councillor, if present
7. **Questions Arising from Member reports** – Questions arising from WDBC and DCC reports in relation to items as presented to the meeting to be summarised and recorded by the Clerk for forwarding to the relevant persons.
8. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** –
 - 8.1 To adopt the minutes of the **Parks Committee** meeting held 13th May 2024 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 8.2 To adopt the minutes of the **Planning Committee** meetings held 4th and 18th March, 13th May, 3rd and 17th June 2024 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 8.3 To adopt the minutes of the **Property Committee** meeting held 3rd June 2024 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
9. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 24th June 2024.
10. **Charter Hall Roofing Project** – To receive an update and consider any actions arising.
11. **Okehampton Projects and Consultations**
 - 11.1 **Business Improvement District** – To note the ballot result
 - 11.2 **DCC Urban Renewal Project** – To receive an update from Cllr Tolley and consider any potential 'quick wins' in relation to the strategy
 - 11.3 **DCC Family Hub Proposal** – To consider any updates and feedback
 - 11.4 **Okehampton Community Hospital** – To consider a strategy for lobbying the Secretary of State, DCC and other stakeholders for the reintroduction of beds
12. **Neighbourhood Plan** – To receive an update and consider the next steps including a joint meeting with Okehampton Hamlets Parish Council
13. **Noticeboard** – To reconsider a resolution from January 2024 to run a competition for the provision of a noticeboard, and to resolve to approve the purchase of a noticeboard for the town centre and its location.
14. **Foodbank** – To consider information available in relation to the foodbank
15. **Planning**
 - 15.1 **To consider application [2078/24/TPO](#)** T1: Ash - fell to ground level, hollow trunk due to fungal decay, risk of failure.
15 Tors Road, Okehampton, EX20 1EF
Comments by: 30th July 2024 (extension of time granted)
 - 15.2 **Appeal Consultation [APP/Q/1153/W/23/3327985](#)** Land off Radford Way, Okehampton EX20 1UP. To consider a response to the consultation which closes on 5th August 2024. Appeal relates to planning application [4440/22/OPA](#) to which the Council's Planning Committee submitted an objection.

16. **Finance and Governance** – To resolve payment of the invoices in accordance with the schedule
17. **Freedom of Information Request** – To note a request for information relating to IT equipment used by the Council had been answered on the day of receipt.
18. **Civic Diary Report** – To note events attended by the Mayor.
19. **Council Representatives to External Bodies** – To note that Cllr Colman has stepped down as representative to the Okehampton & Area Health and Wellbeing Alliance (CVS) and to consider nominating a Councillor to this role.
20. **Reports of Council Working/Task & Finish Groups** – To note reports from Members:
 - 20.1 **Climate Change** – Cllrs Leech and Weekes
 - 20.2 **Charter Hall Roof Replacement** – Cllrs Colman, Leech and Fisher
21. **Reports on Current Activities by Community Groups with Town Council Representation**
 - 21.1 **Neighbourhood Plan Group** – Cllrs Colman and Weekes
22. **Members' Reports and Items for Agendas** - To receive reports from Members
 - 22.1 **Business Improvement District Steering Group** – Cllr Tolley
 - 22.2 **Okehampton Hospital** – Cllr Richards
 - 22.3 **Rural Market Town Group** – Cllrs Colman and Leech
 - 22.4 **Transition Town Okehampton** – Cllr Cummings