



Okehampton Town Council

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Paul R Snell
Town Clerk

10 February 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 16 February 2015 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend.
- 2. Deferment of Business** - For comment by the Public
- 3. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 4. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meetings held on 12 and 19 January 2015.

5. **Matters Arising** –
- 5.1 **Co-option to casual vacancies** – Report from the Working Group - Chairman.
6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
- 6.1 **CAB (Torridge, North, Mid & West Devon).** Request for £3,500 to support work of Bureau in Okehampton for 2014-15.
- 6.2 **The Turning Tides Project.** Request for grant of £500 towards the of musicians, tutors and technicians to facilitate equal access to music and the arts for people with learning disabilities and autism in mid-Devon and for Okehampton residents.
- 6.3 **Okehampton Fairtrade Group.** Request for grant of £150 towards cost of Fairtrade Schools Conference at Okehampton College.
- 6.4 **North Dartmoor Search & Rescue Team.** Request for a grant of £500 towards marking and livery of new Land Rover.
7. **Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants** –
8. **Finances** - To consider, agree and adopt the management accounts (as circulated) for month ended 31 January 2015.
9. **Revision of Standing Orders** - To consider and recommend to the full Council the revision of Standing Orders (together with Recording Protocol). Chairman to report.
10. **Parklands Sports Centre** – Opportunity for a Community Bid to be introduced by Councillor Leech.
11. **Re-investment of funds** – Maturing business account – decision for further investment of funds and Repayment of War Bonds (£250).
12. **Town Council Membership** – Consideration of renewal of annual subscriptions: DALC, SLCC and Chamber of Trade.
13. **Review of Policies** – To review and recommend to the full Council:
- (i) Risk Assessment Management
 - (ii) Statement of internal control
 - (iii) Investment strategy.

- 14. Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) Fairtrade - Councillor Mrs Goffey.
 - (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (v) Okehampton College Community Forum - Councillor Leech.
 - (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
 - (vii) DALC - Councillor Davies, Town Clerk.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 15. Staff Matters including study proposal by the Clerk** - Clerk to report.

- 16. Long-term Debtor** - Clerk to report.

To ratify decisions taken under Part Two.