



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

23 February 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 2 March 2015 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell  
Town Clerk

Prayers - Cllr Rev M Davies

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business To Be Transacted**

- 1. Apologies for Absence** - To receive apologies from Councillors unable to attend.
- 2. Deferment of Business**
  - 2.1** Presentation by Mr Ross Kennerley (WDBC Natural Environment & Recreation Manager) re Parklands and Strategic Leisure Review.
  - 2.2** For comment by the public.

3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - 6.1 To adopt the minutes of the Property Committee meetings held on 1 December 2014 and 5 January 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
  - 6.2 To adopt the Minutes of the Planning Committee meetings held on 15 December 2014 and 26 January 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
  - 6.3 To adopt the minutes of the Policy and Resources Committees meetings held on 12 and 19 January 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 2 February 2015.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **Nominations requested** - Nominations to be considered for:  
Election of Nominated Trustees to the Simmons Home Charity.
11. **Standing Orders** - To consider the recommendation of the Policy and Resources Committee to adopt the revised Standing Orders as circulated to all Members, including the Protocol on the filming and recording of Town Council and Committee meetings.
12. **Review of Policies** - To consider and adopt the following policies on the recommendation of the Policy and Resources Committee:
  - (i) Risk Assessment Management
  - (ii) Statement of Internal Control
  - (iii) Investment Strategy
13. **Neighbourhood Planning** - To consider and adopt a Joint Councils' Protocol to progress the implementation of a process for a Neighbourhood Plan between Okehampton Town Council and Okehampton Hamlets Parish Council.

**14. Destination Okehampton**

- (i) Chairman's Report.
- (ii) Consideration of letter from Okement Rivers Improvement Group concerning litter in supermarket car parks.

**15. Discussion Subject - Consideration of actions required arising out of presentation on proposed strategy for Parklands.**

**16. Correspondence –**

**16.1 Public Transport Review Consultation** - suggestion for a local area collective response from Sampford Courtney PC.

**17. Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.

- (i) Dementia Awareness - Councillor Mrs J Goffey.
- (ii) Northern Parishes Link Committee - Councillors T Cummings and Mrs M McDonald.
- (iii) Okehampton Matters - Councillors M Davies, Mrs M McDonald and P Vachon.
- (iv) Okehampton Vision Steering Group - Councillors Dr M Ireland and P Vachon.
- (v) West Devon/Okehampton Liaison Group - Councillors Mrs J Goffey, Mrs M McDonald, P Vachon and D Weekes.