

**Minutes of Okehampton Town Council Planning Committee held on
Monday 15 December 2014 in the Council Chamber, Town Hall,
Okehampton at 7.00 pm**

Committee Members Present: Councillor A Leech (Chairman)
Councillor T Cummings (Vice Chairman)
Councillor Mrs J Goffey
Councillor Dr M Ireland
Councillor P Vachon (Town Mayor)
Councillor Mrs M McDonald (Chairman, P & R)

Other Members Present: Councillor D Weekes

In Attendance: P R Snell (Town Clerk)

	Action
401. <u>Apologies for Absence</u> - Apologies for absence were presented on behalf of Councillors Mrs C Marsh and B Stephens.	
402. <u>Deferment of Business</u> - There was one member of the public present who expressed his concern about the allocations of building land that had been made under the Borough Council's Core Strategy for Building in the Okehampton area, this being unreasonably biased to the eastern part of the town. He expressed the hope that a better outcome could be achieved through a Joint Councils' Neighbourhood Plan which would also address infrastructure and passed to the Committee Chairman a copy of his comments to the Borough Council concerning 'Our Plan'.	
403. <u>Members' Questions</u> - None.	
404. <u>Minutes</u> - The minutes of the Planning Committee held on Monday 17 November 2014 were accepted and signed by the Chairman on the proposition of Councillor Dr M Ireland, seconded by Councillor T Cummings and agreed.	
405. <u>Matters Arising</u> -	
405.1 <u>Community Renewable Energy</u> - The Clerk reported that a brief had been prepared which had been sent out to three relatively local consultancies, with a deadline for return of 31 December 2014. The first meeting of the Okehampton Renewables Working Group was scheduled for 7 January 2015, at which responses to the brief for tender would be considered. With reference to the proposed feasibility study for the Okehampton Renewables Working Group, it was noted that the Simmons Park Bowling Club had expressed an interest to be included in the potential sites pool.	

	Action
<p>406. <u>Planning Applications</u> -</p> <p>01313/2014 Works to trees in a Conservation Area. Application to carry out works to trees under Tree Preservation Order at Brandize House, 74 Station Road, Okehampton EX20 1EH Mrs C Lynch Resolved to support on the proposition of Councillor Vachon, seconded by Councillor Goffey.</p> <p>01373/2014 Tree Application. Application to carry out works to trees under Tree Preservation Order at Brandize House, 74 Station Road, Okehampton EX20 1EH Mrs C Lynch Resolved to support on the proposition of Councillor Vachon, seconded by Councillor Goffey.</p> <p>01374/2014 Tree Application. Application to carry out works to trees under Tree Preservation Order at Astley Courte, Ranelagh Road, Okehampton EX20 1JG Mrs R Lake Resolved to support on the proposition of Councillor Ireland, seconded by Councillor Cummings.</p> <p>01376/2014 Removal of Condition/Variation of Condition. Variation of Condition 3 (drawing numbers) of application 00998/2013 (conversion of workshop/store into 2 one bed flats) to include extensions and alterations to ground floor flat at 5A St James Street, Okehampton EX20 RWTC Property Consultancy Concerns were expressed about parking, access and safety. It was resolved to express a neutral view on this application on the proposition of Councillor Vachon, seconded by Councillor Goffey.</p> <p>01416/2014 Works to trees in a Conservation Area. Works to 1 Ash, 1 Oak and 1 Sycamore located to the north of the Skills Centre at Okehampton College - crown lift by the removal of lateral branches up to roof apex height at Okehampton Community College, Mill Road, Okehampton EX20 1PW Resolved to support on the proposition of Councillor Goffey, seconded by Councillor McDonald.</p>	

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407.	<u>Planning Decisions</u> - 01255/2014 - Householder application for conversion of garage to habitable room at 23 The Heathers, Okehampton, Devon EX20 1TB. Conditional consent noted.	
408.	<u>Issue of Tree Preservation Order</u> - The Committee noted that the Borough Council had issued a Tree Preservation Order for trees at the rear of 21-27 Exeter Road, Okehampton EX20 1NN.	
409.	<u>Our Plan & Neighbourhood Planning</u> - (a) Our Plan - Councillors Leech, Cummings, Goffey and Yelland had attended the Our Plan Workshop on 5 December. Councillor Leech reported that the Borough Council were now analysing the results of consultations and summarised the Borough Council's schedule for progressing the Our Plan programme. (b) Neighbourhood Planning - The Clerk reported that there had been a preliminary meeting with Rebecca Black (West Devon Borough Council) the Town Mayor, the Hamlets Chairman and the two Clerks about joint parish working, the importance of the Working Group and determining an engagement strategy. The next step would be a drafting of a protocol for joint working between the two councils by the two Clerks.	
410.	<u>Introductions and Revisits:</u>	
410.1	Transport Planning - Councillor Leech reported that Mr Mike Jones (Traffic Planning Engineer, Devon County Council) had now completed the Traffic Management Plan for Teignmouth and that Okehampton was the next on the schedule. It was agreed to contact Mr Jones to determine when the traffic planning for Okehampton would be likely to start.	Clerk
410.2	Conservation Area - Councillor Leech reported that the current understanding was that amendments to the Conservation Area were due to be considered by the Inspector. This should be a subject for consultation within the Neighbourhood Plan.	
410.3	Listed Buildings and Community Assets Register - After discussion, it was resolved on the proposition of Councillor Ireland, seconded by Councillor Goffey that all Councillors individually would bring their suggestions and proposals for inclusion on the Community Assets Register.	All Councillors
410.4	Emergency Plan - The Chairman noted that a Town Emergency Plan had been compiled some time previously. After discussion it was agreed to refer to the Emergencies Committee the review of the Emergency Plan. It was noted that the Emergencies Committee consisted of the Mayor and the four	Emergencies Committee

Committee Chairmen.

Action

411. Members' Reports and Reminder for Agenda Items -

- (i) Dartmoor Railway Supporters' Association - Councillor Ireland reported that the Association were investigating the purchase of seating for a coach, that the Association's annual dinner would take place on 18 December, and that there had been articles in both the Okehampton Times and the Western Morning News concerning the future of the Okehampton line.
- (ii) Ockment Centre - Councillor Leech reported that a meeting of the trustees was scheduled for Wednesday of this week and that the first volunteers had started on maintenance of the building.

PART TWO ITEMS

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor McDonald, seconded by Councillor Cummings and agreed.

412.1 Review of Enforcement Cases

412.2 Licensing

Action

The meeting was closed at 8.45 pm.

Councillor A Leech
Chairman