



Okehampton Town Council

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Emma James  
Town Clerk

30<sup>th</sup> December 2024

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on **Monday 6<sup>th</sup> January 2025 at 6.30pm** in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

*E James*

Emma James  
Town Clerk

### **AGENDA**

**This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.**

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

**Please ensure mobile phones are turned off or to silent.**

### **Business to be Transacted**

1. **Apologies for Absence** - To receive apologies for absence
2. **Declarations of Interest** - To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

Councillors are reminded to ensure their Register of Interests form is up to date.

3. **Public Participation** – To receive questions or comments from members of the public. (Please note that decisions cannot be made on items not detailed on the agenda.)

4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
  
5. **Simmons Park** –
  - 5.1 To receive and consider an update in relation to the registration of land with Land Registry
  - 5.2 To resolve to approve the registration of Land on the Kempley Meadows side of Simmons Park in the name of Okehampton Town Council
  - 5.3 To consider approval of the following legal documents and execution of use of the Council's common seal in accordance with Standing Orders:
    - a) Deed of Surrender of Part and Deed of Variation of Land at Simmons Park
    - b) Lease of Land at Simmons Park to the Okehampton Argyle Football Club