



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

7th April 2025

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on 14th April 2025 at **6.30pm** in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr T Leech (Chairman)	Cllr A Fisher (Mayor)
Cllr M Ireland (Vice-Chairman)	Cllr J Yelland (Chairman, Policy & Resources)
Cllr T Cummings	Cllr R Colman (Chairman, Property)
Cllr D McNeill	Cllr B Tolley (Chairman, Parks)
Cllr M Richards	

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Please turn mobile phones off or to silent.

Business to be Transacted.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

3. **Public Participation** – To receive questions or comments from members of public.
(Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Planning Applications** – To consider the following applications:

0518/25/LBC Listed Building Consent for a wifi upgrade
White Hart Hotel, Fore Street, Okehampton
Comments by 17th April 2025

0801/25/HHO Householder application for loft conversion to include dormer to rear
Spyoke View, 67A Exeter Road, Okehampton
Comments by 17th April 2025

0833/25/HHO Householder application for proposed two-storey side extension.
4 Park View Terrace, Okehampton
Comments by 24 April 2025

0674/25/TPO TPO N16: T20 Common Beech to be felled with stump cut low as possible as tree is leaning on fence
Okehampton Primary School, Glendale Road, Okehampton
Comments by 23 April 2025

3670/24/FUL READVERTISEMENT (amended description) Application for change of use to funeral directors premises (Use Class E). Single storey rear extension, removal of chimney & installation of 3 air source heat pumps to rear. Erection of signage, wall mounted clock and flag pole to south elevation
6&7 Fore Street, Okehampton
Comments by 1st May 2025

6. **Planning Applications** – To note the following application submitted by Okehampton Town Council

0932/25/TCA T1453 Oak - Remove failed branch above public footpath, T1455 Oak - Remove failed branch above public footpath, T1458 Sweet Chestnut - Historical failure of primary branch exposing remaining stem, reduction to last growth point, T1459 Common Beech - Removal of hung up branch by public footpath, T3 Common Ash - Removal of tree to ground level due to ash dieback, T3972 Copper Beech - Reduction of south west aspect primary stem 2m laterally to reduce dynamic loading on junction
Simmons Park, Okehampton
Comments by 16th April 2025

7. **Payment of Invoices** – To resolve to approve the payment of invoices in accordance with the schedule.