



Okehampton Town Council

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**Minutes of a Okehampton Town Council Personnel Sub-Committee Meeting
held on 9th June 2025 at 6.50pm in the Committee Room, Town Hall, Okehampton**

Members Present:

Cllr J Yelland (Chairman)

Cllr R Colman (Mayor)

Cllr T Leech (Chairman, Planning)

Cllr L Bird (Chairman, Property)

In Attendance: Mrs E James (Town Clerk)

67. Election of Chairman

On the proposition of Cllr Colman and seconded by Cllr Bird it was **RESOLVED** to appoint Cllr Yelland as Chairman of the Sub-Committee.

68. Apologies for Absence

On the proposition of Cllr Bird and seconded by Cllr Colman it was **RESOLVED** to approve apologies tendered by Cllr Tolley (illness).

69. Declarations of Interest

None

70. PART 2 CONFIDENTIAL

On the proposition of Cllr Colman, seconded Cllr Leech it was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.

71 Staffing Matters – To consider the draft revised Clerk's Contract of Employment and make recommendation to the Policy & Resources Committee.

On the proposition of Cllr Yelland, seconded Cllr Colman it was **RESOLVED** to recommend the Clerk's revised Statement of Main Terms of Employment to the Policy & Resources Committee.

On the proposition of Cllr Leech, seconded Cllr Bird, it was **RESOLVED** to exit Part 2 and ratify decisions made therein. The meeting was closed at 7.07pm.

Councillor Yelland, Chairman