



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

13 April 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 20 April 2015 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 16 March 2015.
5. **Matters Arising** -
6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:

- 6.1 2443 (Okehampton) Sqn ATC.** Request for £500 to enable purchase of adventure training equipment to support participation of youth in adventure and leadership activities.
- 7. Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants -**
- 7.1 Okehampton Community Archive**
- 7.2 Review of Feedback received**
- 8. Finances -**
- 8.1** To consider, agree and adopt the management accounts (as circulated) for month ended 31 March 2015.
- 8.2** To note the financial outturn of the Civic Dinner 2015.
- 8.3** To implement a review of the Council's Financial Standing Orders, noting current advice to practitioners.
- 9. Co-option to casual vacancies -** To consider for adoption final draft of Casual Vacancy Co-option Package - Chairman.
- 10. Farmers' Market -** To consider a request for practical assistance from the Farmers' Market.
- 11. Members' Reports and Requests for Agenda Items -** To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) Fairtrade - Councillor Mrs Goffey.
 - (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (v) Okehampton College Community Forum - Councillor Leech.
 - (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
 - (vii) DALC - Councillor Davies, Town Clerk.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 12. Staff Matters.** (Caretaking hours, salaries)

To ratify decisions taken under Part Two.