



Okehampton Town Council

Town Hall  
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Devon  
EX20 1AA

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Emma James  
Town Clerk

11<sup>th</sup> August 2025

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on Monday 18<sup>th</sup> August 2025 at **6.30pm** in the Council Chamber, Fore Street, Okehampton.

Committee Membership consists of the following:

Councillor T Leech (Chairman)	Councillor L Bird (Chairman, Property)
Councillor M Ireland (Vice-Chairman)	Councillor B Tolley (Chairman, Parks)
Councillor R Colman	
Councillor T Cummings	
Councillor M Richards	
Councillor J Yelland	

Yours faithfully

*E James*

Emma James  
Town Clerk

### **AGENDA**

**This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.**

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase to the meeting point in Red Lion Yard and await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.  
No decision can be taken on items not detailed on the published agenda.**

**Please ensure mobile phones are turned off or to silent.**

### **Business to be transacted.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.

2. **Declarations of Interest**- To receive disclosures of interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interested. If a Member becomes aware, during the course of the meeting, an interest that had not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public (please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Planning Applications** – To consider the following applications:

**1417/25/TCA** T1 Conifer – Fell to allow for the street lamp to be refurbished  
1 The Glen, Okehampton  
Comments by 28<sup>th</sup> August

6. **Market Street Pedestrian Crossing Lights** – To consider correspondence in relation to replacement of the lights