



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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townclerk@okehampton.gov.uk

Emma James
Town Clerk

8th September 2025

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on Monday 15th September 2025 at **6pm** in the Council Chamber, Fore Street, Okehampton.

Committee Membership consists of the following:

Councillor T Leech (Chairman)	Councillor L Bird (Chairman, Property)
Councillor M Ireland (Vice-Chairman)	Councillor B Tolley (Chairman, Parks)
Councillor R Colman	
Councillor T Cummings	
Councillor M Richards	
Councillor J Yelland	

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase to the meeting point in Red Lion Yard and await further instructions.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Please ensure mobile phones are turned off or to silent.

Business to be transacted.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.

2. **Declarations of Interest**- To receive disclosures of interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interested. If a Member becomes aware, during the course of the meeting, an interest that had not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public (please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Planning Applications** – To consider the following applications:
[2546/25/TCA](#) T1 Apple Tree remove to ground level, dominating small space, replant with more suitable species
12 Brandize Park, Okehampton
Comments by 25th September

2354/25/FUL Construction of food storage (Class E A) with associated parking, landscaping drainage & servicing.
Land at sx 612 953, Stockley
Comments by 9th October 2025

2521/25/FUL Change of use from Other Drinking Establishment with ancillary accommodation (Class Sui Generis) to 8 Flats (Class C3), window alterations & associated works
22 North Street, Okehampton
Comments by 9th October 2025

2033/25/HHO Readvertisement (amended description) Householder application for replacement of existing conservatory with a single storey flat roofed rear extension (retrospective)
15 Vixen Tor Close, Okehampton
Comments by 2nd October 2025

2433/25/HHO Householder application for formation of rooms in roof including raising ridge
35 Leeze Park, Okehampton
Comments by 9th October 2025
6. **Application for Information** – To note the following:
2545/25/ARC Application for approval of details reserved by condition 2 (Sound Insulation Scheme) of planning consent 1825/25/POD
33 Fore Street, Okehampton
7. **Site Visit** – To note that Cllr Leech, as Committee Chairman, is attending a WDBC DM&L Committee site visit relating to the following application.

[3815/24/OPA](#) Outline planning application with some matters reserved for a mix of residential housing and associated infrastructure, to include affordable housing.
Land Adjacent to Baldwin Drive, Radford Way, Okehampton