



Okehampton Town Council

Town Hall
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Devon
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Paul R Snell
Town Clerk

27 April 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Tuesday 5 May at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Cllr Rev M Davies

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.

6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Property Committee meeting held on 23 February 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.2 To adopt the Minutes of the Planning Committee meetings held on 9 February, 9 March and 30 March 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meetings held on 16 February and 16 March 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.4 To adopt the minutes of the Parks Committee meetings held on 26 January and 9 March 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 2 March and the special Town Council meetings of 30 March and 7 April 2015.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **Mayoral Awards** - To note nominations to be considered for Mayors Awards.
11. **Signatures to Nationwide Business Accounts** - To consider and agree additional signatories to the Council's Nationwide Business accounts. Clerk to report.
12. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
 - (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Stephens).
 - (iv) Traffic Management Plan (Councillors Goffey, Leech and Weekes).
13. **Procedure for Co-option of Casual Councillor Vacancies** - To consider the recommendation from the Policy and Resources Committee that the information pack and procedure for co-option of casual (councillor) vacancies be adopted. (Papers previously distributed prior to Policy & Resources Committee – 20 April 2015.)

- 14. Council Meeting attendance** - To consider how best to promulgate councillor attendance at meetings.
- 15. Correspondence** –
- 15.1 Parking restrictions applicable to loading bays** - complaint from member of the public concerning perceived effect on town trading from ticketing in a loading bay.
- 16. Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Dementia Awareness - Councillor Goffey.
 - (ii) Northern Parishes Link Committee - Councillors Cummings and McDonald.
 - (iii) Okehampton Matters - Councillors Davies, McDonald and Vachon.
 - (iv) Okehampton Vision Steering Group - Councillors Ireland and Vachon.
 - (v) West Devon/Okehampton Liaison Group - Councillors Goffey, McDonald, Vachon and Weekes.