



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

21 May 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 1 June at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Father Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.

6. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 5 May 2015.
7. **Matters Arising** -
 - 7.1 Town Representation on external bodies - follow-up. Clerk to report.
 - 7.2 Brokerage application regarding transfer of assets - application not pursued. Clerk to report.
8. **Civic Diary Report** - The Mayor to report.
9. **North Ward Vacancy following an Election** - To consider appointment or procedure for co-option.
10. **Draft Recommendations on the new Electoral Arrangements for Devon County Council** – To consider representation from the Town Council in response to the draft recommendations.
11. **DALC County Committee** - Consideration of invitation to nominate.
12. **Nomination to Council Committees** - To note and agree membership of Councillor Weekes on Planning and Policy & Resources Committees with immediate effect.
13. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
 - (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Rush).
 - (iv) Traffic Management Plan (Councillors Goffey, Leech, Rush and Weekes).
14. **Protocol for Okehampton & Hamlets Neighbourhood Planning Group to incur expenditure** - To consider a draft protocol to enable the Neighbourhood Planning Group to incur expenditure, payable by Okehampton Town Council in conjunction with Okehampton Hamlets Parish Council.
15. **Civic Service 2016** - To consider a date for the Mayor's Civic Service and Procession in 2016.
16. **Local Council Award Scheme** - To note the availability of the scheme and to consider application for the qualification at Foundation level.
17. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Northern Parishes Link Committee - Councillors Cummings and Ireland.
 - (ii) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.