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Okehampton Town Council

**Minutes of a Okehampton Town Council Personnel Sub-Committee Meeting
held on 30th March 2026 at 6.15pm in the Committee Room, Town Hall, Okehampton**

Members Present:

Cllr J Yelland (Chairman)

Cllr L Bird (Chairman, Property)

Cllr T Leech (Chairman, Planning)

Cllr B Tolley (Chairman, Parks)

Cllr R Colman (Mayor)

In Attendance:

Mrs E James (Town Clerk)

655. Apologies for Absence

None

656. Declarations of Interest

None

657. Minutes

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to approve the minutes of the meetings held on 2nd March 2026 as a true record for signing by Cllr Yelland.

PART 2 CONFIDENTIAL

658. On the proposition of Cllr Bird, seconded Cllr Colman it was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.

659. Staffing Matters

The Clerk provided an update in relation to staff wellbeing.

On the proposition of Cllr Tolley, seconded by Cllr Colman it was **RESOLVED** to recommend to the Policy & Resources Committee acceptance the quotation from the Local Council Consultancy at the quoted sum of £2,520 plus mileage and expenses. An additional stage to be added to the process and it was noted that the cost may increase from 1st April.

On the proposition of Cllr Colman, seconded by Cllr Tolley it was **RESOLVED** to recommend to the Policy & Resources Committee approval of recommendation b) of the confidential report with amendments noted thereon.

On the proposition of Cllr Bird, seconded Cllr Tolley, it was **RESOLVED** to exit Part 2 and ratify decisions made therein. The meeting was closed at 6.25pm.

Councillor Yelland, Chairman