



Okehampton Town Council

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Paul R Snell
Town Clerk

2 June 2015

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 8 June 2015 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 13 April 2015.
5. **Matters Arising** -
 - 5.1 **Anderton & Rowlands Fair** - Change of planned dates - Spring Fair.

5.2 Okehampton Times features on Park

6. **Fallen Oak** - To note that a mature oak fell during night of 19-20 May. The trunk and branches removed from path by external contractors, but limited opportunity to recycle trunk wood. Clerk to report.
7. **Park Bookings** - To consider requests for use of Simmons Park:
- 7.1 **Okehampton & Hatherleigh Area Children's Centre Big Toddle** - To note request for a toddle and picnic on Friday 5th June 2015.
8. **Parish Members of the Dartmoor National Park Authority** - To consider selection of two candidates from the Mid Devon/West Devon area of the Dartmoor National Park.
9. **Unauthorised Disposal of Household Waste** - To note instances of deposit of household waste in Park bins. Clerk to report.
10. **Transfer of Assets** - To consider in-house assessment reports on proposed areas for potential transfer from Borough Council.
11. **Request for Placement of Bench in Simmons Park** - To consider a request received for placement of memorial bench. (Letter attached)
12. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) - Councillors Goffey & Tolley.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillor Marsh.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

13. **Staffing** - Proposal re staffing and contractor arrangements in Park. Clerk to report.
14. **Fair Licence** - To note work to prepare a twelve-year agreement, fees for current year and mechanism for fee increases. Clerk to report.