



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

8 June 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 15 June 2015 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the Public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 20 April 2015.
5. **Matters Arising** -
 - 5.1 Farmers' Market
 - 5.2 Review of Financial Standing Orders

6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 6.1 **Museum of Dartmoor Life** - Request for approval of grant £3,500 for work of museum in attracting tourism. (Budget provision made)
 - 6.2 **Museum of Dartmoor Life - Tourist Information Point.** Request for grant of £1,500 to support the service. (Budget provision made)
 - 6.3 **Turning Tides Project** - Request for grant of £400 (Section 137) towards room hire, facilitator and materials to facilitate participation in Okehampton Carnival of 'learning disabled'.
 - 6.4 **OCRA** - Request for grant of £500 to support Okehampton Sports and Fitness festival 2015.
 - 6.5 **All Saints PCC** - Request for contribution to Car Park resurfacing.
7. **Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants** -
 - 7.1 Okehampton District Community Transport Group
 - 7.2 North Dartmoor Search & Rescue Team
 - 7.3 OCRA
8. **Finances** -
 - 8.1 To consider, agree and adopt the management accounts (as circulated) for month ended 30 April 2015.
 - 8.2 To consider and recommend the draft Annual Return for the year ended 31 March 2015.
9. **Councillor Training** -
 - 9.1 To note that Councillors Cushing and Rush are booked to attend 'Being an Effective Councillor' on 15 September.
 - 9.2 To note that Councillors Stephens and Yelland are booked to attend 'Being an Effective Chairman' on 9 June and 9 July respectively. Report as appropriate.
 - 9.3 To consider the requirement for and availability of training in Safeguarding. Councillor Yelland.
10. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.

- (ii) CAB - Councillor Leech.
- (iii) Fairtrade - Councillor Mrs Cushing.
- (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
- (v) Okehampton College Community Forum - Councillor Leech.
- (vi) Okehampton & District Community Transport Group - Councillor Leech.
- (vii) DALC - Councillor Stephens, Town Clerk.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

11. Staff Matters. (Parks staff hours)