



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk & RFO

1st June 2026

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held on Monday 8th June 2026 at 7pm in the Council Chamber, Town Hall, Okehampton.

Committee Membership consists of the following, other Members may attend but are unable to vote and are required to leave the meeting for confidential staffing related items of business:

Cllr J Yelland (Chairman)	Cllr T Leech (Chairman, Planning)
Cllr L Bird (Vice-Chairman)	
Cllr R Colman	
Cllr A Fisher	
Cllr M Richards	
Cllr B Tolley	
Cllr S Weekes	

Yours faithfully

E James

Emma James
Town Clerk & RFO

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase to the meeting point in Red Lion Yard and await further instructions.

Councillors are reminded that to avoid the risk of being seen as predetermined or biased, they should consider all debate prior to deciding on how to vote on items of business.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Please ensure mobile phones are turned off or to silent.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies from those Members unable to attend
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of the public. (Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** – To resolve to approve minutes of the Policy & Resources Committee meeting held on 13th April 2026
6. **Grant Applications**
- 6.1 **Royal British Legion Poppy Appeal** – To resolve a donation of £50 towards the 2026 appeal and wreath for the Remembrance Service
- 6.2 **St James' Chapel** - To resolve to ratify the payment of grant a of £1,000 to St James' Chapel as previously agreed and separately budgeted
- 6.3 **Applications up to £399** - To consider applications for grants of up to £399
 - a) Dartmoor Railway Association for a grant of £200 towards the cost of a shed
 - b) Okehampton Rivers Improvement Group (ORIG) for a grant of £260 for insurance costs
 - c) Room 13 (DYS Space Ltd) for a grant of £390 towards the provision of holiday activities
- 6.4 **Applications £400 to £2,999** - To consider applications for grants of between £400 and up to £2,999
 - a) Hospiscare for a grant of £1,500 towards the cost of the provision of the Community Nursing Team
 - b) Okehampton Community Market for a grant of £1,119.88 for the purchase of a gazebos and associated weights
 - c) Okehampton Community Recreation Association (OCRA) for a grant of £490 towards the cost of Sporting Sunday
 - c) Okehampton Primary School PTFA for a grant of £1,500 towards coaches for school trips and/or materials to repair garden planters
 - d) Okehampton Rugby Football Club for a grant of £500 towards the provision of kit and kit bags
 - e) Okehampton Smallbore Club for a grant of £2,500 towards the roof replacement cost
 - f) Okehampton WI for a grant of £500 to assist with running costs outlined in the budget
 - g) Okey Music Day for a grant of £500 towards band fees, equipment, insurance and event costs
 - h) The Stay and Play Café, West Devon Methodist Circuit for a grant of £2,989.28 towards the purchase cooking equipment and Lego
 - i) West Devon CVS for a grant of £750 for the provision of staff, support for groups, venue hire, other costs and resources

6.5 Applications £3,000 and over

- a) To resolve to suspend Standing Orders to allow representatives of groups and organisations listed at 6.5 d) to answer questions that may be posed by Members of the Committee.
- b) Members of the Committee to pose questions to representatives of groups and organisations listed at 6.5 d)
- c) To resolve to reinstate Standing Orders
- d) To consider applications for grants of £3,000 and over
 - i. Citizens Advice for a grant of £8,000 (max grant permitted £5,000) towards the provision of a paid advisor and volunteers
 - ii. Ockment Centre for a grant of £5,000 towards the cost of staffing the reception
 - iii. Okehampton Community District Transport group for a grant of £5,000 towards the vehicles and running costs
 - iv. Okehampton Pride for a grant of £3,000 towards the provision of an event on 18th July
 - v. Museum of Dartmoor Life for a grant of £3,500 towards the running costs
 - vi. North Dartmoor Search & Rescue Team for a grant of £3,698 for the purchase of medical equipment to support emergency response, including defibrillators and vital signs monitors
 - vii. RBL Social Club for a grant of £5,000 towards the costs of fire door replacement, equipment and furniture
 - viii. Tor Support Services for a grant of £5,000 to fund counselling sessions
 - ix. Wren Music for a grant of £5,000 to assist with the cost of the 2026/27 programme