



Okehampton Town Council

Town Hall
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Devon
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Paul R Snell
Town Clerk

15 June 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 22 June at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Cllr Rev'd M Davies

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** -
 - 2.1 Attendance by Inspector Mark Sloman to discuss developments and issues in local policing.
 - 2.2 For comment by the public.
3. **Members' Questions** - To receive questions from Members.

4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Policy and Resources Committee meeting held on 20 April 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.2 To adopt the minutes of the Parks Committee meeting held on 13 April 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meetings held on 20 May and 1 June 2015.
8. **Matters Arising** -
 - 8.1 Consultation on draft recommendations on the new electoral arrangements for Devon County Council. The Mayor to report.
 - 8.2 Expressions of Interest for co-option post-election - arrange special meeting to consider co-option.
9. **Civic Diary Report** - The Mayor to report.
10. **Annual Return and Accounts for Financial Year ended 31 March 2015** -
 - 10.1 To note the recommendation of the Policy and Resources Committee and to agree the accounting statements for 2014/15.
 - 10.2 To agree the Annual Governance Statements for 2014/15.
11. **Charter Day** - Introduction by the Mayor.
12. **Election of a Nominated Trustee to Okehampton United Charity** - To consider the re-election of Dr Michael Ireland as a trustee nominated by the Town Council for a further period of four years commencing 22 October 2015.
13. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).

- (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Rush).
- (iv) Traffic Management Plan (Councillors Goffey, Leech, Rush and Weekes).

- 14. Policy for Use of the Town Seal** - To note the current references to use of the seal for legal documents, the additional uses to which the seal has been applied in the past and to refer to the Policy and Resources Committee the drafting of a policy to support the formal use of the town seal to support Standing Order 22.
- 15. Additional signatories for Bank Accounts** - To agree additional signatories to the Council's bank accounts to include Councillors Stephens, Yelland and Tolley.
- 16. Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Dartmoor National Park Forum - Councillor Cummings/Goffey.
 - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland.
 - (iii) Okehampton Older People's Community Services Network - Councillor Yelland.
 - (iii) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.