



Okehampton Town Council

Town Hall  
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Devon  
EX20 1AA

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**Minutes of an Okehampton Town Council Policy & Resources Committee Meeting  
held on 8<sup>th</sup> June 2026 at 7pm in the Council Chamber, Town Hall, Okehampton**

**Members Present:**

Cllr J Yelland (Chairman)  
Cllr L Bird (Vice-Chairman)  
Cllr R Colman  
Cllr M Richards

**In Attendance:**

Mrs E James (Town Clerk)

Representatives from the following groups and organisations:

- Citizens Advice
- Ockment Centre
- Okehampton Community District Transport Group
- Okehampton Pride
- North Dartmoor Search & Rescue Team
- RBL Social Club
- Tor Support
- Wren Music

The meeting was livestreamed through the Council Facebook page.

The Chairman welcomed those present and explained the role of the committee members when considering the grant applications received.

**58. Apologies for Absence**

On the proposition of Cllr Richards, seconded by Cllr Colman it was **RESOLVED** to approve apologies tendered by Cllrs Leech (illness) and Tolley (illness), noting that Cllr Fisher had tendered apologies but not provided a reason for the absence.

Absent: Cllr Weekes

**59. Declarations of Interest**

Cllr Bird declared personal interests in the following grant applications:

- 6.4 i), West Devon CVS
- 6.5 d)v, Museum of Dartmoor Life
- 6.5 d)ix, Wren Music

Cllr Yelland declared a pecuniary interest in Minute Reference 6.5 d)i, a grant application from Citizens Advice

**60. Public Participation**

None

**61. Members' Questions**

None

**62. Minutes**

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to approve the minutes of the meeting held on 13<sup>th</sup> April 2026 for signing by Cllr Yelland.

**63. Grant Applications**

**63.1 Royal British Legion Poppy Appeal**

On the proposition of Cllr Richards, seconded by Cllr Colman it was **RESOLVED** to approve a donation of £50 towards the 2026 appeal and wreath for the Remembrance Service.

**63.2 St James' Chapel**

On the proposition of Cllr Bird, seconded by Cllr Richards it was **RESOLVED** to ratify the payment of grant a of £1,000 to St James' Chapel as previously agreed and separately budgeted.

**63.3 Applications up to £399**

**a) Dartmoor Railway Association**

On the proposition of Cllr Bird, seconded by Cllr Colman it was **RESOLVED** to award a grant of £200 towards the cost of a shed.

**b) Okehampton Rivers Improvement Group (ORIG)**

On the proposition of Cllr Colman, seconded by Cllr Richards it was **RESOLVED** to award a grant of a grant of £229.59 for public liability insurance and for the trailer.

**c) Room 13 (DYS Space)**

On the proposition of Cllr Richards, seconded by Cllr Colman it was **RESOLVED** to award a grant of £200 towards the provision of holiday activities.

**6.4 Applications £400 to £2,999**

**a) Hospiscare**

On the proposition of Cllr Bird, seconded by Cllr Richards it was **RESOLVED** to award a grant of £1,000 towards the cost of the provision of the Community Nursing Team.

**b) Okehampton Community Market**

On the proposition of Cllr Richards, seconded by Cllr Bird it was **RESOLVED** to award a grant of £639.96 for the purchase of gazebos and not the associated weights for which they could seek further grants

**c) Okehampton Community Recreation Association (OCRA)**

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to award a grant of £490 towards the cost of Sporting Sunday

**c) Okehampton Primary School PTFA**

A proposal from Cllr Bird to award a grant of £1,000 to cover the cost of a coach for a school trip and towards planters was not carried.

On the proposition of Cllr Colman, seconded by Cllr Richards it was **RESOLVED** to award a grant of £800 towards the cost of a coach for a school trip.

**d) Okehampton Rugby Football Club**

On the proposition of Cllr Richards, seconded by Cllr Colman it was **RESOLVED** to award a grant of £500 towards the provision of kit and kit bags.

**e) Okehampton Smallbore Club**

On the proposition of Cllr Richards, seconded by Cllr Bird (1 abstention) it was **RESOLVED** to award a grant of £1,000 towards the roof replacement, subject to the balance of the cost being raised within this financial year.

**f) Okehampton WI**

On the proposition of Cllr Richards, seconded by Cllr Bird it was **RESOLVED** to award a grant of £300 to assist with the running costs outlined in the budget

**g) Okey Music Day**

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to award a grant of £350 towards band fees, equipment, insurance and event costs

**h) The Stay and Play Café, West Devon Methodist Circuit**

On the proposition of Cllr Bird, seconded by Cllr Colman it was **RESOLVED** to award a grant of £1,500 towards the purchase of cooking equipment and Lego

**i) West Devon CVS**

A proposition by Cllr Colman to award a grant of £750 was not carried

On the proposition of Cllr Richards, seconded by Cllr Colman (1 abstention) it was **RESOLVED** to award a grant of £400 towards the provision of staff, support for groups, venue hire, other costs and resources

**6.5 Applications £3,000 and over**

**a)** On the proposition of Cllr Colman, seconded by Cllr Richards it was **RESOLVED** to suspend Standing Orders to allow representatives of groups and organisations listed at 6.5 d) to answer questions that may be posed by the committee.

**b)** Members of the Committee pose questions to representatives of groups and organisations listed at 6.5 d)

**c)** On the proposition of Cllr Richards, seconded by Cllr Colman it was **RESOLVED** to reinstate Standing Orders

**d)** Applications for grants of £3,000 and over were considered:

**i. Citizens Advice**

(Cllr Yelland left the room for this item of business which was chaired by Cllr Bird.)

On the proposition of Cllr Colman, seconded by Cllr Richards (1 abstention) it was **RESOLVED** to award a grant of £3,920 towards the provision of a paid advisor and volunteers

(Cllr Yelland returned)

**ii. Ockment Centre**

On the proposition of Cllr Bird, seconded by Cllr Colman it was **RESOLVED** to award a grant of £2,500 towards the cost of staffing the reception

**iii. Okehampton Community District Transport group**

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to award a grant of £2,450 towards the vehicles and running costs

**iv. Okehampton Pride**

On the proposition of Cllr Bird, seconded by Cllr Colman (1 against) it was **RESOLVED** to award a grant of £1,200 towards the provision of an event on 18<sup>th</sup> July.

**v. Museum of Dartmoor Life**

It was noted that there was no representative in attendance from the Museum of Dartmoor Life as required.

On the proposition of Cllr Richards, seconded by Cllr Colman (1 abstention) it was **RESOLVED** to award a grant of £1,500 towards the running costs.

It was **RESOLVED** to suspend Standing Order 3 (bb) to permit extension of the meeting following a proposal by Cllr Colman, seconded Cllr Richards.

**vi. North Dartmoor Search & Rescue Team**

On the proposition of Cllr Bird, seconded by Cllr Richards it was **RESOLVED** to award a grant of £2,100 for the purchase of medical equipment to support emergency response, including defibrillators and vital signs monitors

**vii. RBL Social Club**

A proposition by Cllr Richards to award a grant of £2,895.60 towards the costs of fire door replacement, equipment and furniture was not carried.

On the proposition of Cllr Colman, seconded by Cllr Bird it was **RESOLVED** to award a grant of £2,500 towards the costs of fire door replacement, equipment and furniture

**viii. Tor Support Services**

A proposition by Cllr Richards to award a grant of £2,000 to fund counselling sessions was not carried.

On the proposition of Cllr Bird, seconded by Cllr Colman it was **RESOLVED** to award a grant of £2,400 to fund counselling sessions.

**ix. Wren Music**

On the proposition of Cllr Richards, seconded by Cllr Colman (1 abstention) it was **RESOLVED** to award a grant of £2,500 to assist with the cost of the 2026/27 programme

The Clerk advised that the balance of the grant budget balance following award of grants was £270.45.

Representatives of the groups and organisations who had applied for a grant of £3,000 and over were asked by Cllr Yelland, Chairman to provide her with feedback about the process.

The meeting was closed at 8.40pm

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Councillor Yelland, Chairman