



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk & RFO

11th June 2026

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 29th June 2026 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

E James

Emma James
Town Clerk

6.55pm - Welcome by the Mayor and prayers by the Mayor's Chaplain

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase to the meeting point in Red Lion Yard and await further instructions.

Councillors are reminded that to avoid the risk of being seen as predetermined or biased, they should consider all debate prior to deciding on how to vote on items of business.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Please ensure mobile phones are turned off or to silent.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Declarations of Interest** - To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

Councillors are reminded to ensure their Register of Interests form is up to date.

3. **Public Participation** - To receive questions or comments from members of the public.
(Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
5. **West Devon Borough Council** - To receive reports from the WDBC Councillors, if present
6. **Devon County Council** – To receive a report from the DCC Councillor, if present
7. **Questions Arising from Member reports** – Questions arising from WDBC and DCC reports in relation to items as presented to the meeting to be summarised and recorded by the Clerk for forwarding to the relevant persons.
8. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon**
 - 8.1 To adopt the minutes of the **Policy & Resource Committee** meeting held on 13th April 2026, and the Chairman to receive questions from Members regarding workings and decisions made at this Committee meeting.
 - 8.2 To adopt the minutes of the **Parks Committee** meeting held on 16th February 2026, and the Chairman to receive questions from Members regarding workings and decisions made at this Committee meeting.
9. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held 1st June 2026
10. **Projects and Consultations**
 - 10.1 **Local Government Reorganisation** – To consider any updates
 - 10.2 **Community Governance Boundary Change** – To consider any updates
 - 10.3 **Neighbourhood Plan** – To consider updates
 - 10.4 **Allotments** – To consider any updates
11. **Finance and Governance**
 - 11.1 **Payments** - To resolve to approve the schedule of payments
 - 11.2 **Internal Auditor Appointment for 2026/27** – To ratify the appointment of IAC Audit and Consultancy for the second of a three-year agreement (2025/26, 2026/27 and 2027/28) noting the independence and competence of the auditor
12. **Wider Okehampton Cluster Group** – To note that a training/networking day open to all Councillors and Officers that form the group is being held on 22nd July in the Charter Hall
13. **Annual Meeting and Mayor Choosing Review** – To consider feedback from the 13th May 2026 and arrangements for future annual meetings
14. **Mayoral Awards** – To consider a process for the receipt and selection of nominations for future Mayoral Awards
15. **Mayor's Diary Report** – To note events attended by the Mayor.