



Okehampton Town Council

Town Hall
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Okehampton
Devon
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Paul R Snell
Town Clerk

28 September 2015

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 5 October 2015 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 10 August 2015.
5. **Matters Arising** -
 - 5.1 **Okehampton Times features on Clapps Wood and Platt Meadow.**
 - 5.2 **Proposed donation of Bench.**
 - 5.3 **Repairs to Car Park entrance road - Simmons Park.**

6. **Park Bookings** - To consider requests received to date.
- 6.1 **OCRA** - request to host the Devon Youth Games in Okehampton on either 9/10 July or 16/17 July 2016, including use of both Simmons Park and Skate Park.
- 6.2 **OCRA** - proposal to organise a monthly Run in the Park to encourage local and visiting participants.
- 6.3 **Battle of the Bands** - request use of Park for the Party in the Park on 6 August 2015, noting earlier start time of 2 pm.
7. **Transfer of Assets** - Progress after meeting with Borough Officers - Chairman/Clerk to report.
8. **Budget 2016-17** - To identify items for next budget cycle including possible planting at West Bridge and Bridge Road.
9. **Urban Highway Grass Cutting** - To consider DCC proposal for towns and parishes to undertake all urban grass cutting previously carried out by DCC.
10. **Play Area Inspection Reports** - Annual inspection reports were carried out on both play areas and skate park. Clerk to report.
11. **Fence Doorway let into Park Boundary to Rear of Station Road** - To report on correspondence sent concerning unauthorised access into Park. Clerk to report.
12. **Repairs to Car Park Surface and Relining of Parking Spaces** - Clerk to report.
13. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) – Councillor Weekes.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillor Marsh.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

14. **Fair Licence** - To report on progress towards a long-term agreement, and fees for current year.

