



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

12 October 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 19 October 2015 at 7.45 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend.
- 3. Deferment of Business** - For comment by the Public.
- 4. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 5. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 21 September 2015.
- 6. Matters Arising** - Matters arising from the previous meeting:
  - 6.1 Financial Regulations.**
  - 6.2 Meldon Viaduct Company** - response from Company Secretary.

7. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
  - 7.1 **Okehampton RFC Junior Section** - Request for grant of £500 towards enabling attendance of junior teams at the Bournemouth Junior Rugby Festival 2016.
  - 7.2 **Okehampton Carnival** - Request for grant for £1,000 towards the running costs of the carnival.
  - 7.3 **Okehampton Royal British Legion** - Request for a donation to the Royal British Legion to include the cost production costs of the poppy wreath.
8. **Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants** -
  - 8.1 **Get Changed Theatre Company.**
  - 8.2 **OCRA** Feedback form.
9. **Finances** -
  - 9.1 **Management Accounts** - To consider, agree and adopt the management accounts (as circulated) for month ended 30 September 2015.
  - 9.2 **Internal Audit** - To note the report from the Interim Internal Audit.
10. **Budget 2016-17** - To consider any special items for administration and democratic budget headings to note for budget preparation.
11. **Banking Services** -
  - 11.1 **Maturity Date** for 8% Treasury Stock 2105 will be 7 December 2015. Nominal value £21,760.64. Decision on further deposit for consideration. Clerk to report.
  - 11.2 **Financial Services Compensation Scheme** - Consideration of implications of £75k limit under depositor guarantee scheme.
12. **Local Government Pension Scheme** -
  - 12.1 **Internal Dispute Resolution Procedure** - appointment of Member with responsibility for dealing with issues under IDRP. Clerk to report.
  - 12.2 **Allowing Transfers** - To determine whether requests for transfers from previous pension should be allowed after first 12 months of employment. Clerk to report.
13. **Professional Support for Rail Resilience Project** - Consideration of principle of submission of costs for provision of professional support/Councillor Ireland to introduce.
14. **Temporary Use of Committee Room by Locality Lead** - To agree the use of the Committee Room by the Okehampton Locality Lead Officer for 1 day per week until Christmas 2015.
15. **Get up to Speed Training Session** - Offer of free community training session for Google apps and social media, subject to provision of location for 6-16 people.
16. **Town Council Archive Room** - Offer of assistance to continue cataloguing of documents in Town Hall Archive.

- 17. Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
  - (ii) CAB - Councillor Leech.
  - (iii) DALC - County Committee - Councillor Mrs Marsh
  - (iv) DALC - Larger Councils Sub-Committee - Councillor Stephens & Town Clerk
  - (v) Fairtrade - Councillor Mrs Cushing.
  - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
  - (vii) Okehampton College Community Forum - Councillor Leech.
  - (viii) Okehampton & District Community Transport Group - Councillor Leech.