



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

26 October 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 2 November 2015 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell  
Town Clerk

Prayers - Councillor Rev'd M Davies

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business To Be Transacted**

1. **Apologies for Absence**
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - 6.1 To adopt the minutes of the Parks Committee meetings held on 8 June and 10 August 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
  - 6.2 To adopt the minutes of the Property Committee meeting held on 6 July 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.3 To adopt the minutes of the Planning Committee meetings held on 29 June, 27 July, 24 August and 14 September 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
  - 6.4 To adopt the minutes of the Policy and Resources Committee meetings held on 20 July, 17 August and 21 September 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meetings held on 27 July and 24 August 2015.
8. **Matters Arising** -
  - 8.1 **TAP Funding** - To report progress on possible TAP funding for Tourist Information and Speed Measuring equipment - Councillor Leech.
  - 8.2 **Town Bus Service** - Update on alternatives available since the demise of the town bus service in September.
9. **Civic Diary Report** - The Mayor to report.
10. **Traffic Management Plan** - To consider paper from Working Group meeting and to agree further actions to be taken to Traffic Engineer. (Councillors Goffey, Leech, Rush and Weekes.)
11. **Reports of Working Groups** - To consider and note reports from the Working Groups:
  - (i) Destination Okehampton (Councillor Ireland).
  - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
  - (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Rush).
12. **Committee Membership** - To agree that Councillor Holt becomes a member of the Parks and Property Committees with immediate effect.

13. **Members Nominated to External Bodies** - To consider if member(s) be nominated formally to attend Devon Heartlands Community Development Trust meetings.
14. **Okehampton Northern Link Road** - To discuss and determine appropriate actions to prioritise delivery of the Northern Link Road to alleviate town centre congestion, introduced by Councillor Rush.
15. **West Devon Borough Council/Okehampton Liaison Group** - To consider if the purpose of the Group in its current form is relevant to the Town Council and to take forward any proposals for change in aims and consider arrangements for clerking. The Mayor to introduce.
16. **Rural Roads Petition** - To note that Geoffrey Cox QC MP has launched a petition calling for the improved maintenance of local roads. To consider the invitation to get involved.
17. **Borough Draft Licensing Policy** - To note that West Devon is required to undertake a consultation on the Borough's Licensing Policy and to consider any comments to the consultation (to be submitted by 6 November 2015).
18. **Devon Minerals Plan Consultation** - To note that Devon County Council is preparing the new Devon Minerals Plan and to consider if any response to the consultation (to be submitted by 16 November 2015).
19. **OCRA Presentation** - To consider any steps required to follow up after the funding presentation by Stuart Lord (OCRA).
20. **Greater Dartmoor LEAF** - To discuss possible application for LEAF funding for the marketing of Okehampton as a tourist centre, Councillor Goffey to introduce.
21. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
  - (i) Dartmoor National Park Forum (Councillor Cummings or Councillor Goffey)
  - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland
  - (iii) Okehampton Matters - Councillors Vachon and Goffey.
  - (iv) Okehampton Older People's Community Services Network – Councillor Yelland
  - (v) Okehampton Vision Steering Group – Councillors Cushing, Ireland and Vachon.
  - (vi) West Devon/Okehampton Liaison Group - Councillors Vachon and Goffey.