

**Minutes of Okehampton Town Council Policy and Resources Committee held on Monday
17 August 2015 in the Council Chamber, Town Hall, Okehampton at 7.00 pm**

Committee Members Present: Councillor Mrs J Yelland (Chairman)
Councillor T Cummings
Councillor Mrs V Cushing
Councillor Mrs C Marsh
Councillor B Tolley
Councillor D Weekes
Councillor P Vachon (Town Mayor)
Councillor A Leech (Chairman, Planning)
Councillor Mrs J Goffey (Chairman, Property)

Other Members Present: Councillor Mrs J Carpenter
Councillor Miss C Holt

In Attendance: P R Snell (Town Clerk)

	Action
140. <u>Apologies for Absence</u> - Apologies for absence were presented on behalf of Councillor B Stephens.	
141. <u>Deferment of Business</u> - There were no members of the public present.	
142. <u>Members' Questions</u> - The Chairman reported that Councillor Cushing had raised three questions concerning adjournment of meetings, conduct guidelines and length of presentations given during a meeting. The Clerk had previously responded to these with reference to Standing Orders where relevant. The questions and responses were noted.	
143. <u>Minutes</u> - The minutes of the Policy and Resources Committee held on 20 July 2015 were approved and signed by the Chairman on the proposition of Councillor Marsh, seconded Councillor Leech.	
144. <u>Matters Arising</u> - None.	
145. <u>Grant Applications</u> - The Clerk reported that the application for grant funding for Destination Okehampton had been withdrawn as Councillor Ireland had now submitted a claim for expenses incurred. Councillor Marsh asked how the payment would now be addressed. The Clerk advised that the expenses would be attributed to either Councillors' expenses or the earmarked fund for rail resilience. The Committee noted the general principle of approval for expenditure before incurring costs.	
146. <u>Grant Acknowledgements and Feedback Forms Received</u> - The Clerk reported that an email had been received from J Hadland on behalf of Battle of the Bands to express thanks to the Town Council for support and assistance given. The email had been circulated to all Members previously for information.	

147. Finances - The Committee considered the management accounts for the month ended 31 July 2015. Councillor Stephens had noted that payments to Councillors were not always prefixed with Councillor and asked that this be addressed for consistency. Councillor Cushing had a question to raise under Part Two. Adoption of the management accounts was agreed by the Committee on the proposition of Councillor Marsh, seconded Councillor Goffey.

148. Members' Reports and Requests for Agenda Items -

- (i) Chamber of Trade - Councillor Marsh reported no meeting in August.
- (ii) CAB - Nothing to report.
- (iii) Fairtrade - Councillor Cushing reported that she had visited the Fairtrade stall at the Okehampton Show. For clarification, the current Town Council policy on encouraging the use of Fairtrade products was explained.
- (iv) Okehampton Carnival Committee - Councillor Yelland reported that the Carnival Committee was required to purchase 'No Parking' cones and signage for the event and would be making funding applications. A series of fund-raising events had been planned for the week beginning 10 October, in addition to the coffee morning scheduled for 22 August.
- (v) Okehampton College Community Forum - Nothing to report.
- (vi) Okehampton & District Community Transport Group - Councillor Leech had attended the Annual General Meeting where it had been reported that the Group had made a loss in the last year and predicted a loss in the current year. This was largely attributable to the loss of income from the NHS, where payments that had previously been made to cover visits for hospital appointments were no longer being made. The Group was continuing to experience a shortage of drivers.
- (vii) DALC (County Committee) - Councillor Marsh attended her first meeting and reported that she would send on a paper concerning transparency requirements for circulation.
(Larger Councils Sub-Committee - no meeting.)

PART TWO ITEMS

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor Cummings, seconded by Councillor Goffey and agreed.

147. Finances

The meeting was closed at 7.20 pm.

Councillor B Stephens
Chairman