



Okehampton Town Council

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Paul R Snell
Town Clerk

11 November 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 16 November 2015 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA (amended)

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend
2. **Deferment of Business** - For comment by the Public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 19 October 2015.
5. **Matters Arising** - Matters arising from the previous meeting:
6. **Financial Regulations** - To consider revised Financial Regulations and to recommend adoption by the Council.

7. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 7.1 **Okehampton and District Chamber of Trade** - Request for grant of £1,200 towards cost of maintaining Christmas lights in Okehampton.
 - 7.2 **Museum of Dartmoor Life** - Request for budget provision of £3,500 towards maintenance of museum and £1,500 to support the Tourist Information Service in Okehampton.
8. **Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants** -
 - 8.1 **Turning Tides Project**
9. **Finances** -
 - 9.1 **Management Accounts** - To consider, agree and adopt the management accounts (as circulated) for month ended 31 October 2015.
 - 9.2 **Reconciliation of Neighbourhood Planning Expenditure** - Clerk to report.
10. **Guild of Mace-Bearers** - To agree that the Council continues to pay the Guild annual subscriptions on behalf of the Mace-Bearers (£50).
11. **Management of Allotments** - To consider correspondence received from the Okehampton United Charities with reference to the management of allotments.
12. **Car Park Charges in December** - To consider suspension of car parking charges at Simmons Park Car Park in December 2015 after 3 pm (Monday - Friday) and on Saturday mornings (where Public Holiday provisions do not already apply).
13. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) DALC - County Committee - Councillor Mrs Marsh
 - (iv) DALC - Larger Councils Sub-Committee - Councillor Stephens & Town Clerk
 - (v) Fairtrade - Councillor Mrs Cushing.
 - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (vii) Okehampton College Community Forum - Councillor Leech.
 - (viii) Okehampton & District Community Transport Group - Councillor Leech.