



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

8 December 2015

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 14 December 2015 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully,

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 5 October 2015.
5. **Matters Arising** -

5.1 Unauthorised access from rear of Station Road property into Park

6. **Park Bookings** – To consider requests received to date.
 - 6.1 **Battle of the Bands** – request for use of Park for College afternoon prom on Sunday 6 August 2015, (College event under responsibility of Battle of the Bands Committee).
7. **Transfer of Assets** – Chairman/Clerk to report.
8. **Exclusive Burial rights application** – To note the recommendations from the Rector of All Saints Church for reservations for two exclusive plots.
9. **Anti-Social behaviour** – To note recent reports of anti-social behaviour in Simmons Park and to consider and resolve what measures may be taken to address the abuses, specifically specification for introduction of CCTV coverage (ear-marked fund available for this purpose).
10. **Clerk's Report** – Note on updates of various administrative matters (donation of oak tree, sale of excess wood, park bench dedication requests, return of telephone kiosk, projects).
11. **Discussion** - To note the continuing financial pressures on principal authorities (Tough Choices) and to consider any specific actions and processes that the Town Council may wish to undertake to improve actions against littering/street cleaning, dog fouling and weed control.
12. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) – Councillor Weekes.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillor Marsh.