



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

14 December 2015

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 21 December 2015 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend.
- 2. Deferment of Business** - For comment by the Public.
- 3. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 4. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meetings held on 16 and 30 November 2015.
- 5. Matters Arising** - Matters arising from the previous meeting:

6. **Budget and Precept Setting** - To note the ongoing work to bring a budget to the Committee on 11 January 2016 - Chairman/Clerk to report.
7. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
  - 7.1 **Okehampton United Ecclesiastical Charity** - Request for grant of £500 towards cost of maintaining the town clock in good working order.
  - 7.2 **Ockment Centre** - Request for budget provision grant of £5,000 to support the running costs of the community resource.
8. **Grant Acknowledgements, Feedback Forms Received and Unclaimed Grants** -
9. **Finances - Management Accounts** - To consider, agree and adopt the management accounts (as circulated) for month ended 30 November 2015.
10. **Request for involvement in TAP funding application** - To consider a request from Torridge, North, Mid and West Devon Citizens Advice concerning TAP funding for a community event.
11. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
  - (i) Chamber of Trade - Councillor Mrs Marsh.
  - (ii) CAB - Councillor Leech.
  - (iii) DALC – County Committee – Councillor Mrs Marsh
  - (iv) DALC – Larger Councils Sub-Committee – Councillor Stephens & Town Clerk
  - (v) Fairtrade - Councillor Mrs Cushing.
  - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
  - (vii) Okehampton College Community Forum - Councillor Leech.
  - (viii) Okehampton & District Community Transport Group - Councillor Leech.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

12. **Debtors Outstanding** - Clerk to report.