



Okehampton Town Council

Town Hall
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Paul R Snell
Town Clerk

11th January 2016

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 18 January 2016 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Father Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence**
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Parks Committee meetings held on 5 October and 30 November 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.2 To adopt the minutes of the Property Committee meetings held on 9 and 30 November 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meetings held on 16 and 30 November and 21 December 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 7 December 2015.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **Budget 2016-17** - To consider the Budget as presented by the RFO and to note the recommendations of the Policy and Resources Committee, to resolve a Budget for FY 2016-17 and the amount to be requested from West Devon Borough Council as Precept and Council Tax Support Grant.
11. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
 - (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Rush).
12. **Traffic Management Plan for Okehampton** - To consider the amendments and DCC traffic project officers' further comments to the draft plan as discussed by the Working Group on 23 December 2015 (Councillors Goffey, Leech, Rush and Weekes).
13. **Okement Surgery** - Report on the meeting called on behalf of West Devon Borough Council Ward Members on 17 December and consideration of follow-up actions including hosting a public forum in the Charter Hall on Friday 22 January.
14. **Marketing Okehampton** - To consider and discuss a paper concerning Okehampton's Unique Selling Point as a marketing tool, introduced by Councillor Goffey.
15. **West Devon Borough Council/Okehampton Liaison Group** - To consider if the purpose of the Group in its current form is relevant to the Town Council and to take forward any

proposals for change in aims and consider arrangements for clerking. The Mayor to introduce.

16. **Civic Dinner** - To consider allocation of 'duty tickets' for the Civic Dinner on 4 March 2016.
17. **TAP Funding Applications** - To report on progress of TAP funding applications currently under co-ordination. Councillor Leech.
18. **Q90 Planning** - Councillor Goffey to report on Town Council/community proposals associated with the celebration of HRH Queen Elizabeth's 90th birthday.
19. **Nominations for Garden Party** - To consider nominations for Buckingham Palace Garden Party on 24 May 2016.
20. **Open House & Coffee Morning - 30 January 2016** - To note that arrangements are in hand for an Open House and Coffee Morning, where Town Councillors will introduce the works of art and other artefacts held by the Town Council and promote the hire facilities available. Councillor Goffey to report.
21. **Nomination for Parish and Town Council Leadership Programme** - To nominate a councillor (if more than one has expressed interest) to attend the Leadership programme notified previously.
22. **Annual Town Assembly** - To note the date for the Annual Town Assembly (21 March 2016) to which all Members are invited and to consider the format for this year's Assembly.
23. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dartmoor National Park Forum (Councillor Cummings or Councillor Goffey)
 - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland
 - (iii) Okehampton Matters - Councillors Vachon and Goffey.
 - (iv) Okehampton Older People's Community Services Network - Councillor Yelland
 - (v) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.
 - (vi) West Devon/Okehampton Liaison Group - Councillors Vachon and Goffey.