



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

1 February 2016

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Okehampton Town Council to be held on Monday 8 February 2016 at 8.15 pm (or at the rising of the Property Committee, whichever is the later) in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Precept 2016-17** - To note the amended tax base data and to agree the overall Precept request to West Devon Borough Council, noting the final precept figure applicable to Band D equivalent households.