



Okehampton Town Council

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Paul R Snell
Town Clerk

22 February 2016

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 29 February 2016 at 7.30 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Father Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence**
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Parks Committee meeting held on 14 December 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.2 To adopt the minutes of the Property Committee meeting held on 21 December 2015 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meeting held on 11 January 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.4 To adopt the Minutes of the Planning Committee meetings held on 23 November and 14 December 2015 and on 11 January 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 18 January 2016.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **Okehampton Remembers** - To consider actions appropriate following the earlier presentation on Okehampton Remembers.
11. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
 - (iii) Renewable Energy Feasibility Study (Councillors Cummings, Leech and Rush).
12. **Renewable Energy Feasibility Study** - To consider actions arising from the Feasibility Study. Introduced by Councillor Leech.
13. **Request for formal support** - An application for s.106 Community Facilities Fund has been received by West Devon Borough Council from Okehampton R.F.C. for £30k towards improving the 2nd (back) pitch. The Council are invited to consider and support the application.

14. **Okehampton East Business Park** - To report on meeting attended (1st February) concerning selection process for plots. Town Mayor and/or Councillor Leech to report.
15. **Discussion** - To note the power to Parish Councils under s.106A Transport Act 1985 in relation to bus services wholly or mainly for the benefit of members of the public who are elderly or disabled. Town Mayor to introduce.
16. **Helipad for Okehampton** - Councillor Vachon to report on a Lions initiative to fund a helipad to serve the Okehampton community.
17. **Review of Policies** - To consider and endorse the recommendations of the Policy and Resources Committee with reference to the reviews of:
 - (i) Risk Assessment Management
 - (ii) Statement of Internal Control
 - (iii) Investment Strategy
 - (iv) Council Standing Orders
18. **Q90 Planning** - Councillor Goffey to report on town council/community proposals associated with the celebration of HRH Queen Elizabeth's 90th birthday.
19. **Town Mayor's Annual Award Nominations** - To consider nominations for awards for consideration by the Mayor.
20. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dartmoor National Park Forum (Councillor Cummings or Councillor Goffey)
 - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland
 - (iii) Okehampton Matters - Councillors Vachon and Goffey.
 - (iv) Okehampton Older People's Community Services Network – Councillor Yelland
 - (v) Okehampton Vision Steering Group – Councillors Cushing, Ireland and Vachon.
 - (vi) West Devon/Okehampton Liaison Group - Councillors Vachon and Goffey.