



Okehampton Town Council

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Paul R Snell
Town Clerk

7 March 2016

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 14 March 2016 at 7.45 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the Public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 22 February 2016.
5. **Matters Arising** - Matters arising from the previous meeting:
 - 5.1 Income Generation Working Group.

- 5.2 Policy Reviews Working Group.
- 5.3 Honorary Freemen - Briefing paper to Full Council.
6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
- 6.1 **1st South Zeal Scouts** - Request for a grant of £500 to support the purchase of a mess tent.
7. **Finances - Management Accounts** - To consider, agree and adopt the management accounts (as circulated) for month ended 29 February 2016.
8. **Simmons Park Car Park** - Application of Business Rate to car park by the Valuation Office Agency. Briefing Note from the Clerk.
9. **Discussion Topic** - Effect of correction to tax base. Briefing note from Clerk to support discussion.
10. **Reports from Councillor and Staff Training** -
- LGA Leadership Programme for Town and Parish Councillors - Cllr Yelland.
 - SLCC Regional Roadshow - Town Clerk.
11. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) DALC - County Committee - Councillor Mrs Marsh.
 - (iv) DALC - Larger Councils Sub-Committee - Councillor Stephens & Town Clerk.
 - (v) Fairtrade - Councillor Mrs Cushing.
 - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (vii) Okehampton & District Community Transport Group - Councillor Leech.