



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

28th April 2016

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 9 May 2016 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Father Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence**
2. **Deferment of Business** -
 - (i) **Brief presentation by Tiffany Arthurs** - General Manager Dartmoor Railway CIC, to include railway developments, profile of Polar Express and traffic management.
 - (ii) For comment by the public.
3. **Members' Questions** - To receive questions from Members:
 - (i) Enquiry about the Annual Assembly procedure for 2016 – Councillor Leech.

4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Parks Committee meeting held on 1 February 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.2 To adopt the minutes of the Property Committee meeting held on 8 February 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meetings held on 22 February and 14 March 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.4 To adopt the Minutes of the Planning Committee meetings held on 25 January, 22 February and 7 March 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meetings held on 8 and 29 February 2016.
8. **Matters Arising** -
 - (i) Follow-up regarding litter at supermarket car-parks. Mayor to report.
 - (ii) Okehampton Remembers. Councillor Marsh to update - formal reporting through Parks Committee.
 - (iii) Discussion with Okehampton & District Community Transport Group - Clerk to report.
 - (iv) Opportunity for comment on response from WDBC re: agent's/ developer's forum (response circulated in February).
9. **Civic Diary Report** - The Mayor to report.
10. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - (i) Destination Okehampton (Councillor Ireland).
 - (ii) Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
11. **Report from Rail Forum** - Councillor Ireland to report on the development of a local rail forum and Council actions required in preparation of a forthcoming visit.
12. **New Policy - Honorary Freeman** - To consider for approval a draft policy for the appointment of Honorary Freeman of the Town. (Draft policy previously circulated). Councillors Goffey/Marsh.

13. **Discussion** - To note the common themes resulting from the recent visits by Primary School pupils (see Briefing Note) and to consider how these themes may be taken forward. Mayor to introduce.
14. **Simmons Homes Charity** - In response to correspondence received from the Clerk to the Charity:
- (i) To consider the appointment of a Non-Conformist minister residing and officiating within Okehampton for a term of four years commencing the date of nomination (Councillor Rev'd Mike Davies suggested).
 - (ii) To consider re-appointment of Councillor Mrs C Marsh upon retirement on 12 May 2016 for a further term of four years.
 - (iii) To consider nomination of a trustee (who need not be a member of the Town Council) for a term of four years commencing the date of nomination.
15. **Q90 Planning** - Councillor Goffey to report on town council/community proposals associated with the celebration of HRH Queen Elizabeth's 90th birthday.
16. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Dartmoor National Park Forum - Councillor Cummings or Councillor Goffey.
 - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland.
 - (iii) Okehampton Matters - Councillors Vachon and Goffey.
 - (iv) Okehampton Older People's Community Services Network - Councillor Yelland.
 - (v) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.
 - (vi) West Devon/Okehampton Liaison Group - Councillors Vachon and Goffey.