



Okehampton Town Council

Town Hall
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Paul R Snell
Town Clerk

28 April 2016

Notice is hereby given that the Annual General Meeting/Ceremony of Mayor Choosing will be held in the Council Chamber, Town Hall, Okehampton at 12 noon on Wednesday 11 May 2016 to consider and resolve upon the business to be transacted at this meeting as set out below.

Paul R Snell
Town Clerk

AGENDA AND ORDER OF PROCEEDINGS

Welcome by the Mayor then prayers by the Mayor's Chaplain.

1. To elect The Mayor of Okehampton for the ensuing year.
2. To elect The Deputy Town Mayor for the ensuing year.
3. Apologies for Absence - To receive apologies from Members unable to attend.
4. Retiring Town Mayor - Councillor P Vachon - report/presentations.
5. The newly elected Town Mayor to sign the statutory declaration of acceptance of office.
6. The Town Mayor to respond (acceptance speech).
7. Expenses incurred by the Office of the Mayor - To endorse the payment of an allowance of £2,500 to defray the expenses attached to this office in pursuance of section 15 (5) of the Local Government Act 1972.
8. Committees of the Council -

- 8.1 To appoint Councillors to the following Committees for the ensuing year:
- Parks
 - Planning
 - Policy & Resources
 - Property
 - Emergencies - Mayor & Committee Chairs
- Proposed *en bloc*
- 8.2 To elect Chairmen and Vice Chairmen to the Committees as follows:
- Parks
 - Planning
 - Policy & Resources
 - Property
 - Emergencies - Mayor *ex officio* Chairman
9. Working Groups - To agree representatives to the following Working Groups reporting to the full Council:
- Destination Okehampton
 - Okehampton & Hamlets Neighbourhood Plan Group (Community group with representation from Okehampton Town and Okehampton Hamlets Parish Councils)
- Proposed *en bloc*
10. Representatives to Other Bodies - To appoint Councillors as representatives of this authority to other bodies and to agree reporting arrangements.
- Proposed *en bloc*
11. Council and Committee Schedule of Meetings 2016-17 - To consider and agree the schedule of meetings for the ensuing year.