



Okehampton Town Council

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Paul R Snell
Town Clerk

31 May 2016

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 6 June 2016 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully,

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 11 April 2016.
5. **Matters Arising** –
 - 5.1 **Tennis Court Management Group** – Cllr Marsh to report
 - 5.2 **Fence at Church and Cemetery Car Park** – Clerk to report
 - 5.3 **Business Rates – Simmons Park Car Park** – Clerk to report

6. **Park Bookings** – To note/consider requests received to date
 - 6.1 **Spring Fair** – Revised dates 1-6 June 2016
 - 6.2 **Scott May Daredevil Circus** – Request for Stunt Show on 19 August 2016
7. **Requested for Headstone at Cemetery** – Report of response given and referral to Team Rector.
8. **Transfer of Assets** – Chairman/Clerk to report
9. **Projects in Hand** – Clerk to report
 - 9.1 **CCTV**
 - 9.2 **Car Park Resurfacing & Marking**
 - 9.3 **Interpretation plaques for Park features**
 - 9.4 **Simmons Family Plot Headstone**
10. **Primary School debate themes** – Consideration of any matters for taking forward from summary of discussion points. (Summary re-circulated with agenda.)
11. **Clerk's Report**
12. **Request for Renewal of Bowling Club Greenkeeper's Car Pass**
13. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) – Councillor Weekes.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillor Marsh.