



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

7 June 2016

Dear Councillor

You are summoned to attend a meeting of the Property Committee to be held on Monday 13 June 2016 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully,

Paul R Snell  
Town Clerk

## **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

- 1. Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
- 2. Deferment of Business** - For comment by the public.

3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Property Committee meeting held on 11 April 2016.
5. **Matters Arising** –
  - 5.1 **Charter Hall signage**
6. **Property & Equipment Repairs and Updates** - Chairman/Clerk to update.
7. **Hall Bookings** – Summary of Charter Hall hirings for June & July 2016.
8. **Turret Room Development and Toilet Refurbishment** – Clerk to report on consultation with Merlin Cinemas and possible interim redecoration.
9. **Millennium Tapestry** – Consideration of loan to Museum of Dartmoor Life.
10. **Hire Charges** – Consideration of room and hall hire rates. Clerk to report.
11. **Members' Reports/Reminders for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council:
  - (i) **Museum of Dartmoor Life** - Councillor Goffey.