



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

18 July 2016

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 25 July 2016 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Canon Tim Newcombe

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence**
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members:
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.

6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
- 6.1 To adopt the minutes of the Parks Committee meeting held on 11 April 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.2 To adopt the minutes of the Property Committee meeting held on 11 April 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meetings held on 18 April and 13 June 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.4 To adopt the Minutes of the Planning Committee meetings held on 4 and 25 April 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 20 June 2016.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **Policy Reviews** - That the Council consider and adopt - on the recommendation of the Policy and Resources Committee - the following revised policies and procedures:
 - 10.1 Discipline & Grievance Procedure (subject to staff consultation)
 - 10.2 Grants
 - 10.3 Financial Risk
11. **Reports of Working Groups** - To consider and note reports from the Working Groups:
 - 11.1 Neighbourhood Plan (Councillors Goffey, Leech, Vachon and Yelland).
 - 11.2 Okehampton Hospital (Councillors Leech, Rush and Cushing)
12. **Destination Okehampton** - Councillor Ireland to report on the Working Group's activities and to propose the following principle of support: That Okehampton East will become a station and not a terminus, that it be defined as a 'Park and Ride' station, and that the terminus will remain at the original station with the support of DRSA [Heritage Service].
13. **Report from OkeRail Forum** - Councillor Ireland.
14. **Joint Local Plan** - Matters carried forward from the Planning Committee discussion (18 July) and WDBC-led workshop (21 July) for Council input to the consultation.
15. **Okehampton/West Devon Liaison Group** - Report and discussion on the changing nature and requirements of the Okehampton Liaison Group. (Councillor Goffey)

16. **Broken Window Shop-fronts** - The Mayor to report on meeting with proprietors of OFC and Kebab House.
17. **Okehampton Street Pastors** - Introduction of Street Pastors in Okehampton and request for Council's support for initiative. (Councillor Yelland)
18. **OCRA Trustee** - Request for appointment of nominated Stakeholder Trustee for one-year appointment on the OCRA Board of Trustees.
19. **Okehampton Marketing Plan** - Councillor Vachon to introduce.
20. **Discussion Paper** - Community Purchase initiative - Councillor Cummings to introduce.
21. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dartmoor National Park Forum - Councillor Cummings or Councillor Goffey.
 - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland.
 - (iii) Okehampton Matters - Councillors Goffey and Ireland.
 - (iv) Okehampton Older People's Network - Councillor Yelland.
 - (v) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.
 - (vi) West Devon/Okehampton Liaison Group - Councillors Goffey and Ireland.
 - (vii) Okehampton Remembers - Councillor Marsh.