



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

25 July 2016

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 1 August 2016 at 8.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

**Please Note:** On this occasion Councillors are invited to meet at Chalet Treloar, Simmons Park at 7.00 pm (subject to weather not being inclement) for a walk-through to facilitate reporting on past, current and future projects.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 6 June 2015.
5. **Matters Arising** -

- 5.1 Proposed dog bin at Tramlines
  - 5.2 Volunteers re dog fouling
6. **Proposal for Car Parking Arrangement with the White Hart** - To consider a proposal for White Hart resident authorised parking at Simmons Park between 8 am and 9 am Monday to Saturday only. Councillor Goffey to introduce.
  7. **Park Bookings** - To consider requests received to date.
  8. **Projects in Progress** -
    - 8.1 Transfer of Assets
    - 8.2 Telephone Box
    - 8.3 Jubilee Bridge
    - 8.4 Installation of waste bin rather than dog bin at Maceys Terrace - site of phone box
    - 8.5 Tree report for Skate Park
    - 8.6 CCTV installation
    - 8.7 Simmons Car Park approach resurfacing
    - 8.8 New Simmons Park leaflet in draft
  9. **Sophia Simmons Memorial Headstone** - To consider quotations received for replacement of the headstone, subject to approval of detail by the Diocesan Advisory Committee.
  10. **Stone Hedge Deterioration/Damage between Football Pitch and College Field** - Clerk to report and Committee to determine action.
  11. **Clerk's Report.**
  12. **Matters arising from Walk-around for Future Agenda**
  13. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
    - (i) Children's Centre - Councillor Leech.
    - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
    - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
    - (iv) Okehampton Community Recreation Association (OCRA) - Councillors Goffey & Tolley.
    - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
    - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
    - (vii) Youth Issues/Room 13 - Councillor Marsh.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

14. **Insurance Claims** - Clerk to report on an ongoing claim.