

**Minutes of the Okehampton Town Council Property Committee held on Monday 11 April 2016 in the Council Chamber, Town Hall, Okehampton at the rising of the Parks Committee**

**Committee Members Present:** Councillor Mrs J Goffey (Chairman)  
Councillor Mrs J Carpenter  
Councillor Miss C Holt  
Councillor A Leech  
Councillor D Weekes  
Councillor Mrs J Yelland  
Councillor P Vachon (Town Mayor)  
Councillor Mrs C Marsh (Chairman, Parks)  
Councillor B Stephens (Chairman, P&R)

**Other Members Present:** Councillor Mrs V Cushing  
Councillor R Rush

**In Attendance:** P R Snell (Town Clerk)

- 532** **Apologies for Absence** - All members of the Committee were present.
- 533** **Deferment of Business** - No public presence.
- 534** **Members' Questions** - None.
- 535** **Minutes** - The minutes of the Property Committee meeting held on 8 February 2016 were approved and signed by the Chairman on the proposition of Councillor Marsh, seconded Councillor Leech and agreed.
- 536** **Matters Arising** :
- 536.1** **Redundant Furniture** - The Clerk reported that the net proceeds from the sale of redundant furniture (after deductions for commission and cartage) were £94.53.
- 536.2** **Charter Hall Signage** - No further information to report from consultant. Agreed to broaden the field of enquiry.
- 537** **Property and Equipment Repairs** - The Clerk reported that the leaks around the chimneys above the Council Chamber had been addressed and appeared to be rectified. The leaks in the corridor to the Charter Hall had reappeared after the brief dry spell but had been significantly reduced by an interim solution from the Caretaker. It was likely that the corrugated roofing panels would need to be replaced. There had been no further reports of leaks from the Lower Market Hall.

**Action**

- 538 **Bookings** - The Committee noted the schedule of bookings for the Town Hall and Charter Hall for April and May. The Chairman commented that bookings were picking up again, and that there were other initiatives in process to consider further income generation.
  
- 539 **Turret Room Development and Toilet Refurbishment** - The Clerk reported that advice from the Conservation Officer confirmed that a listed building application would be necessary. Response to further correspondence with Merlin Cinemas was awaited.
  
- 540 **Room Hire Charges** - The Clerk reported this was work in progress.
  
- 541 **Members' Reports and Requests for Agenda Items** -
  - (i) Museum of Dartmoor Life - Councillor Goffey reported that the Museum was open and that charges had been increased slightly.

**PART TWO ITEMS**

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor Leech, seconded by Councillor Marsh.

- 542 **Lease Renewals**

**Action**

The meeting was closed at 8.56 pm.

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**Councillor Mrs J Goffey**  
**Chairman**