



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

12 September 2016

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 19 September 2016 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell  
Town Clerk

Prayers - Canon Tim Newcombe

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business To Be Transacted**

1. **Apologies for Absence**
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members:
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
  - 6.1 To adopt the minutes of the Parks Committee meeting held on 6 June 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.2 To adopt the minutes of the Planning Committee meetings held on 27 June and 18 July 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
  - 6.3 To adopt the minutes of the Policy and Resources Committee meeting held on 18 July 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.4 To adopt the Minutes of the Property Committee meeting held on 13 June 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 25 July 2016.
8. **Matters Arising -**
  - 8.1 Discipline & Grievance Policy.
9. **Civic Diary Report** - The Mayor to report.
10. **DALC Annual Meeting** - To agree representatives to attend the DALC AGM at Newton Abbott Racecourse on 11 October 2016.
11. **Reports of Council Working Groups** - To consider and note reports from:
  - 11.1 Destination Okehampton (Councillor Ireland).
  - 11.2 Okehampton Hospital, to include NHS consultations (Councillors Leech, Rush and Cushing).
12. **Neighbourhood Planning Forum** - Report of activities and developments (Councillors Goffey, Leech, Vachon and Yelland).
13. **Report from OkeRail Forum** - Councillor Ireland.
14. **Planning Decision 2731/15/OPA** - To consider endorsement of recommendation made by the Planning Committee on 12 September 2016. (Councillor Leech)

15. **Okehampton/West Devon Liaison Group** - To consider and agree proposed Terms of Reference for a re-constituted group and to agree representation. (Councillor Goffey)
16. **Past Mayors' Board** - To consider a proposal for consolidation of the Mayors' Boards in the Council Chamber. (Councillor Goffey)
17. **Mayor's Meeting with Neighbouring Parish Chairs & Clerks** - Mayor to report of initiative to meet with neighbouring parish Chairmen and Clerks with a focus on Okehampton. (Councillor Goffey)
18. **Questions Arising from Member reports** - To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.
19. **Discussion Paper** - Community Purchase initiative - Councillor Cummings to introduce. (Note, please bring paper previously circulated for July meeting.)
20. **Dartmoor Railway** - To note proposed application by Dartmoor Railway to restrict parking on Station Road during Polar Express events.
21. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council.
  - (i) Dartmoor National Park Forum - Councillor Cummings or Councillor Goffey.
  - (ii) Northern Parishes Link Committee - Councillors Cummings and Ireland.
  - (iii) Okehampton Matters - Councillors Goffey and Ireland.
  - (iv) Okehampton Older People's Network - Councillor Yelland.
  - (v) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.
  - (vi) Okehampton Remembers - Councillor Marsh.