



Okehampton Town Council

Town Hall
Fore Street
Okehampton
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Paul R Snell
Town Clerk

26 September 2016

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 3 October 2016 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Please Note: On this occasion Councillors are invited to meet at Chalet Treloar, Simmons Park at 6.00 pm (subject to weather not being inclement) for a walk-through to facilitate reporting on past, current and future projects.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 1 August 2016.
5. **Matters Arising** -

- 5.1 Proposed litter bin at Macey's Terrace (Clerk)
 - 5.2 Repair of wall at College Field (Clerk)
 - 5.3 Proposed car parking arrangement with the White Hart (Councillor Goffey)
 - 5.4 Sophia Simmons' headstone (Clerk)
6. **Parking Charges in December** - To consider a relaxation of parking charges at Simmons Park Car Park during December to encourage and facilitate visitors to the town (Free after 3 pm Monday - Friday and Saturday mornings).
7. **Park Bookings** - To consider requests received:
- 7.1 Carnival Fair - 13-15 October 2016
 - 7.2 CTO - 4 June 2017
8. **Projects in Progress** -
- 8.1 Play surface repair - Parklands toddler site.
 - 8.2 Telephone Box
9. **CCTV Park** - To note the findings of the CCTV Working Group, recommendation of contractor subject to satisfactory trial and request for additional funding from reserves.
10. **Appointment of contractor for Jubilee Bridge works** - Clerk to report on selection of contractor.
11. **Stone Wall between Football Pitch and College Field** - Correspondence from College Business Manager concerning problems caused to stone wall by trees - to consider a response.
12. **Simmons Park Leaflet** - Chairman to report on new leaflet.
13. **Provision of Water Supply to Bowling Club** - Clerk to report.
14. **Matters arising from Walk-around for Future Agenda**
15. **Budget 2017-18** - To consider additional items for inclusion in the next budget round, noting the additional ongoing business rates charge for Simmons Park Car Park and the re-assessment of business rates for the next round valuations.
16. **Correspondence:**
- 16.1 Re: proliferation of ragwort in town centre and response given.
 - 16.2 Re: Station Road - overhanging branches into private garden - action to recommend
 - 16.3 Letter of appreciation of West Bridge wild flower display.
17. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.

- (iv) Okehampton Community Recreation Association (OCRA) - Councillor Tolley.
- (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
- (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
- (vii) Youth Issues/Room 13 - Councillor Marsh.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 18. Transfer of Assets** - To note initial heads of terms for transfer and to consider terms, appointment of professional services, arrangements for starting point for cleaning contract.