



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

10 October 2016

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 17 October 2016 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend.
- 2. Deferment of Business** - For comment by the Public.
- 3. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 4. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 26 September 2016.
- 5. Matters Arising** - Matters arising from the previous meeting:
 - 5.1** Policies Working Group
 - 5.2** Training

6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 6.1 **Devon OK Mega 2017** - Request for a grant of £500 to secure goods and services for a geocaching event to be held close to Okehampton. (Section 137)
 - 6.2 **Okehampton Men's Hockey Club** - Request a grant of £500 to contribute to the purchase of goalkeeping equipment for the club.
 - 6.3 **Okehampton Carnival** - Request for £1000 to contribute to costs of staging Carnival.
 - 6.4 **Okehampton Fairtrade Group** - Request for grant of £150 towards the provision of 3 Fairtrade Town signs for Okehampton.
7. **Feedback and Acknowledgements from Grants Awarded**
8. **Finances** - To consider, agree and adopt the management accounts (as circulated) for month ended 30 September 2016.
9. **Consultation Paper – 2017-18 Local Government Finance Settlement** - To note the Chairman's summary report of the consultation document and agree a response.
10. **CCTV Park Funding** - The CCTV Working Group has identified a contractor and the additional work required for a possible CCTV Park installation. The cost of the project will exceed the ear-marked fund available (£4,199) using the lowest quotation and the approval of expenditure of £3,500 from reserves is therefore requested. (Councillor Mrs Marsh)
11. **RBL Poppy Appeal** - Request for donation to RBL to include the provision of the wreath and confirmation of wreath order for November 2017.
12. **Policy request** - A request has been received through the Chamber of Trade's Council Representative for the support of the Council's caretaking staff to assist the Chamber's volunteer team in some street enhancement activities e.g. assisting in putting up Christmas trees & lights. The Council is requested to approve in principle, subject to availability during normal working hours and any specific employee safety requirements.
13. **Hospital Awareness leaflets** - To consider undertaking the cost of printing an A5 leaflet to inform electors of the proposals for inpatient beds at Okehampton Community Hospital. (Councillor Mrs Goffey)
14. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) Citizens Advice - Councillor Leech.
 - (iii) DALC – County Committee - Councillor Mrs Marsh
 - (iv) DALC – Larger Councils Sub-Committee - Councillor Stephens & Town Clerk

- (v) Fairtrade - Councillor Mrs Cushing.
- (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
- (vii) Okehampton & District Community Transport Group - Councillor Leech.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

- 15. Debts outstanding for more than 3 months** - Clerk to report.