

**Minutes of Okehampton Town Council Policy and Resources Committee held on Monday
15 August 2016 in the Council Chamber, Town Hall, Okehampton at 7.00 pm**

Committee Members Present: Councillor Mrs J Yelland (Chairman)
Councillor Mrs V Cushing
Councillor Mrs C Marsh
Councillor B Tolley
Councillor P Vachon
Councillor Mrs J Goffey (Town Mayor)
Councillor T Leech (Chairman, Planning)
Councillor D Weekes (Chairman, Property)

Other Members Present: Councillor Mrs J Carpenter
Councillor Miss C Holt
Councillor Dr M Ireland
Councillor R Rush

In Attendance: P R Snell (Town Clerk)

	Action
163. <u>Apologies for Absence</u> - Apologies for absence were presented on behalf of Councillors Stephens and Cummings.	
164. <u>Deferment of Business</u> - (i) Okehampton Fairtrade Group - Cynthia Higbee attended and informed Members about the Fairtrade Group's history, the support previously given by the Town Council and the steps the Group wished to undertake in connection with renewal of Okehampton's Fairtrade Town status. Angela Welch also attended and gave an overview of her role in maintaining the County Council's Fairtrade status and to summarise the County Council's role in the possible introduction of Fairtrade Town signage. (ii) No further comment from the public.	
165. <u>Members' Questions</u> - None.	
166. <u>Minutes</u> - The minutes of the Policy and Resources Committee meeting held on 18 July 2016 were approved and signed by the Chairman on the proposition of Councillor Tolley, seconded by Councillor Goffey.	
167. <u>Matters Arising</u> - Nil	
168. <u>Grant Applications</u> - The Committee considered the following applications for Town Council grants:	

- 168.1 Dartmoor Museum Association** - Councillors Leech and Goffey declared personal interests. After discussion, it was agreed to award a (section 137) grant of £3,500 to support the ongoing operation of the Museum of Dartmoor Life and a grant of £1,500 to support the ongoing provision of services at the Tourist Information Point within the Museum, these on the proposition of Councillor Marsh, seconded Councillor Vachon.
- 168.2 2443 (Okehampton) Squadron ATC** - On the proposition of Councillor Vachon, seconded Councillor Marsh, it was agreed to award a grant of £500 towards the cost of training equipment.
- 169. Feedback and Acknowledgements from Grants Awarded** - None received.
- 170. Finances** - The Committee considered the management accounts for the month ended 31st July 2016 and, after seeking clarification on some points, agreed the accounts on the proposition of Councillor Goffey, seconded Councillor Tolley.
- 171. Okehampton Fairtrade Group** - Councillor Cushing introduced the item and declared a personal interest. The Committee considered the information from the Fairtrade Group as circulated prior to the meeting and, after discussion, agreed to continue to support the Fairtrade Group in renewing Town status and further agreed, in principle, to explore possible funding sources for the introduction of Fairtrade Town signage, this on the proposition of Councillor Goffey, seconded Councillor Leech.
- 172. Parking Arrangements with White Hart Hotel** - Councillor Goffey reported on a recent meeting that had taken place between Councillor Marsh, herself and the Manager of the White Hart Hotel regarding the possibility of a parking arrangement at Simmons Park car park with a view to avoiding additional parking difficulties in the town centre. A response from the White Hart was awaited.
- 173. HR Policies** - On the proposition of Councillor Yelland, it was agreed to reconvene the Policies Working Group comprising Councillors Stephens, Yelland and Cummings with the Clerk to review further HR policies in consultation with South West Councils and to report back to this Committee.
- 174. Members' Reports and Requests for Agenda Items** -
- (i) Chamber of Trade - Councillor Marsh - no meeting.
 - (ii) Citizens Advice - Councillor Leech reported that he was awaiting

- a meeting with the CEO.
- (iii) DALC - County Committee - Councillor Marsh - no meeting.
 - (iv) DALC - Larger Councils Sub-Committee - No meeting.
 - (v) Okehampton Fairtrade Group - Councillor Cushing reported all matters had been discussed earlier.
 - (vi) Okehampton Carnival Committee - Councillor Yelland reported that the coffee morning had raised £148 with further additions from the Q90 and Mayor's Charity events. The next committee meeting was scheduled for 20 August. A past-royalty reunion had been arranged for 3 September.
 - (vii) Okehampton and District Community Transport Group - Councillor Leech reported that the Annual General Meeting had taken place on 21 July 2016.

Action

PART TWO ITEMS

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor Leech, seconded by Councillor Goffey.

175. Staff Qualifications

176. Workload Review - Town Clerk

177. Debts Outstanding for more than 3 Months

Action

On the proposition of Councillor Goffey, seconded Councillor Weekes, it was agreed to come out of Part Two and ratify decisions taken.

The Chairman closed the meeting at 8.06 pm.

Councillor B Stephens
Chairman