



Okehampton Town Council

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Paul R Snell
Town Clerk

8 November 2016

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 14 November 2016 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully,

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend
2. **Deferment of Business** – For comment by the Public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meetings held on 17 October 2016.
5. **Matters Arising** – Matters arising from the previous meeting:
5.1 Policies Working Group

6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 6.1 **Ockment Centre** – Request a grant of £5,000 to contribute to the continuing operation of the Ockment centre. (Section 137)
 - 6.2 **Okehampton Remembers** – Request for £500 to contribute to seed funding to cover professional and local authority fees to progress a visible and lasting focal point of remembrance in the town. (Section 137)
 - 6.3 **Okehampton Rivers Improvement Group** – Request for grant of £500 towards the cost of maintaining the public seating in the town not owned by the Town Council, Church Path Gate maintenance and insurance to carry out activities. (Section 137)
7. **Feedback and Acknowledgements from Grants Awarded** –
 - 7.1 Okehampton Carnival Committee
 - 7.2 Citizens Advice
8. **Finances** – To consider, agree and adopt the management accounts (as circulated) for month ended 31 October 2016. To agree expenditure from ear-marked funds of:
 - a. £394.50 from 4983 (Park Signs)
 - b. £9,729.60 from 4991 (Car Park Rates)
9. **TAP Funding Letter of Support** – To note a proposal for TAP funding from Okehampton Hamlets Parish Council with reference to the Management Plan for Meldon Woods and to consider the issue of a letter of support.
10. **Budget 2017-18** – To consider any particular items of expenditure for inclusion in the 2017-18 budget round, noting the possibility of application of referendum principle and a new request for budget provision of £5,000 to support OCRA.
11. **Interim Audit Report** – To note the recent report of the Internal Auditor.
12. **Funding Request** – To consider the request received from the Business Development Group Manager with reference to the gathering of information to understand the business vitality of Okehampton Town Centre. (Cllr Stephens)
13. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) Citizens Advice - Councillor Leech.
 - (iii) DALC – County Committee – Councillor Mrs Marsh
 - (iv) DALC – Larger Councils Sub-Committee – Councillor Stephens & Town Clerk
 - (v) Fairtrade - Councillor Mrs Cushing.
 - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (vii) Okehampton & District Community Transport Group - Councillor Leech.