



Okehampton Town Council

Town Hall
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Paul R Snell
Town Clerk

14 November 2016

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 21 November 2016 at 6.30 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** -
 - 2.1 Park Keeper to demonstrate the imagery recorded from the CCTV equipment trial.
 - 2.2 For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 3 October 2016.
5. **Matters Arising** -

- 5.1 Litter bin at Macey's Terrace (Clerk)
- 5.2 Water supply to the Bowling Club (Clerk)
- 5.3 Proposed car parking arrangement with the White Hart (Councillor Goffey)
- 5.4 Jubilee Bridge repainting (Clerk)
- 5.5 Transfer of Assets (Chairman)

6. **Correspondence Received** -

- 6.1 Letter from Mrs Sandercock concerning Simmons Park
- 6.2 Resolution of request for non-standard memorial stone from Mr S Hodgson

7. **Park Bookings** - To consider requests received:

- 7.1 Request from Wren Music for a Lantern Procession and associated activities on Friday 17 February 2017.

8. **Projects in Progress** -

- 8.1 Play surface repair - Parklands toddler site.

9. **Park CCTV** - To note the findings of the CCTV Working Group, the agreement for additional funding from reserves (Policy & Resources Committee 17 October 2016) to enable the project to be fully funded and to consider agreement to procure as a stand-alone system.

10. **Offer of Assistance** - The Council have received an offer in principle from the Okement Rivers Improvement Group to work with the Council on the maintenance and planting of the West Bridge. Chairman to introduce.

11. **Applications for Exclusive Burial Rights** - Application for administrative change.

12. **Under lease to Fusion** - To consider agreement **in principle** for a under lease to Fusion subject to lease detail (most recent legal advice will be reported at the meeting).

13. **Budget 2017-18** - To consider request for additional projects submitted by Park Keeper.

14. **Items for next meeting:**

- 14.1 Review of Exclusive Rights Fees

15. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.

- (i) Children's Centre - Councillor Leech.
- (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
- (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
- (iv) Okehampton Community Recreation Association (OCRA) - Councillor Tolley.
- (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
- (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
- (vii) Youth Issues/Room 13 - Councillor Marsh.