



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

21 November 2016

Dear Councillor

You are summoned to attend a meeting of the Property Committee to be held on Monday 28 November 2016 at the rising of the Parks Committee in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend.
- 2. Deferment of Business** - For comment by the public.
- 3. Budget 2017/2018** - To agree and recommend Property Committee budget elements to the Policy and Resources Committee for the financial year 2017/2018.

Town Clerk's Note.

This meeting forms the second part of a staged budget and precept approval process. The Policy & Resources Committee will meet on 9 January 2017 to consider and recommend a budget for the full Council, who will meet on 16 January for this purpose.