



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

12 December 2016

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 19 December 2016 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend
- 2. Deferment of Business** - For comment by the Public
- 3. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 4. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meetings held on 14 and 28 November 2016.
- 5. Matters Arising** - Matters arising from the previous meeting:
 - 5.1** Policies Working Group

6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 6.1 **North Dartmoor Search & Rescue Team** - Request a grant of £500 to contribute to the purchase of Hi Vis jackets and collection boxes. (Section 137)
 - 6.2 **Okehampton Skate Park Group** - Request for £500 to pay for a new metal ramp-spine for added safety. (Section 137)
7. **Feedback and Acknowledgements from Grants Awarded** -
 - 7.1 Poppy Appeal
 - 7.2 Okehampton Hockey Club
 - 7.3 Okement Rivers Improvement Group
 - 7.4 Okehampton Fairtrade Group
8. **Finances** - To consider, agree and adopt the management accounts (as circulated) for month ended 30 November 2016.
9. **Budget 2017-18** - To note the ongoing work to bring a budget to the Committee on 9 January 2017 - Chairman/Clerk to report.
10. **Increase of Caretaking Hours** - To consider the Clerk's proposal that relief caretaking hours be increased to support the need from 360 hours per annum to 450 hours per annum. Briefing paper refers.
11. **Income Generation Project** - Discussion paper introduced by the Chairman.
12. **Registration with the Pensions Regulator** - Clerk to report on Council's registration in connection with new pensions regulations in force.
13. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) Citizens Advice - Councillor Leech.
 - (iii) DALC – County Committee - Councillor Mrs Marsh
 - (iv) DALC – Larger Councils Sub-Committee - Councillor Stephens & Town Clerk
 - (v) Fairtrade - Councillor Mrs Cushing.
 - (vi) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (vii) Okehampton & District Community Transport Group - Councillor Leech.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

14. **Debts outstanding for more than 3 months** - Clerk to report.