



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

9 January 2017

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 16 January 2017 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell  
Town Clerk

Prayers – Canon Tim Newcombe

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business to be Transacted**

1. **Apologies for Absence**
2. **Deferment of Business** - For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Council.

4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - 6.1 To adopt the minutes of the Policy and Resources Committee meetings held on 28 November and 19 December 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 5 December 2016.
8. **Matters Arising** –
  - 8.1 Consultation of removal of BT phone box at Station Road - Clerk to report.
9. **Civic Diary Report** - The Mayor to report.
10. **Budget and Precept 2017-2018** - To consider the Budget as presented by the RFO and to note the recommendations of the Policy and Resources Committee, to resolve a Budget for FY 2017-18 and the precept to be requested from West Devon Borough Council.
11. **Reports of Council Working Groups** - To consider and note reports from:
  - 11.1 Destination Okehampton (Cllr Ireland). Notes of meeting 5 January 2017 circulated in advance.
12. **Reports on Current Activities by Community Groups with Town Council Representation** -
  - 12.1 Neighbourhood Planning Forum (Cllrs Goffey, Leech, Vachon and Yelland)
  - 12.2 Okehampton Hospital – “Save our Beds” incl endorsement of Your Future Care response, as circulated by email (Cllr Goffey)
  - 12.3 OkeRail Forum (Cllr Ireland)
13. **Questions Arising from Member reports** - To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.
14. **Standing Orders and Members Code of Conduct** - Discussion of Members’ code of conduct during discussion and debate at meetings. Cllr Vachon to introduce.
15. **Civic Service 2017** - Noting the agreed date for a Civic Service on Sunday 7 May 2017, to consider a date for the Civic Service in 2018 in order to provide sufficient notice to engage with community organisations for the future of this event. Cllr Goffey to introduce.
16. **Garden Party Invites** - To consider nominations for the draw for Buckingham Palace Garden Party invitations on 1 June 2017.

- 17. Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Dartmoor National Park Forum - Cllr Cummings or Cllr Goffey.
  - (ii) Northern Parishes Link Committee - Cllrs Cummings and Ireland.
  - (iii) Okehampton Matters - Cllrs Goffey and Ireland.
  - (iv) Okehampton Older People's Network - Cllr Yelland.
  - (v) Okehampton Remembers - Cllr Marsh.
  - (vi) Okehampton/West Devon Liaison - Cllrs Goffey and Ireland.
  - (vii) Okehampton Vision Steering Group - Councillors Cushing, Ireland and Vachon.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 18. Okehampton Leisure Centre - Lease to Fusion** - Confirmation that Fusion has been granted a licence to operate at Parklands pending further negotiation of lease with WDBC.
- 19. Civic Dinner** - To consider allocation of ex gratia duty/guest tickets for Civic Dinner on 3 March.