



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

16 January 2017

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 23 January 2017 at 6.30 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** -
  - 2.1 Park Keeper to demonstrate the imagery recorded from the CCTV equipment trial.
  - 2.2 For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meetings held on 21 and 28 November 2016.

5. **Matters Arising** -
- 5.1 Litter bin at Macey's Terrace (Clerk).
  - 5.2 Grant of £500 awarded to Skate Park Group.
  - 5.3 Tomography tree survey completed - 2 x Beech, 1 x Copper Beech and 1 x Oak.
  - 5.4 Toddler play area surface repair.
  - 5.5 Simmons' Grave.
  - 5.6 Phone Box.
6. **Park Bookings** - To consider requests received:
- 6.1 Request from Okehampton Battle of the Bands Committee for a Party in the Park on Sunday 5 August 2017.
  - 6.2 Request from Okehampton Rotary Club to hold Mayfair on Sunday 30 April 2017.
  - 6.3 Notification of date for open-air Service in the Park on Sunday afternoon, 7 May 2017.
7. **Park CCTV** - To note the demonstration of CCTV recording sample, to discuss and agree the quality presented for recorded imagery and, if appropriate, to progress to procurement of equipment as a stand-alone system.
8. **Transfer of Assets** -
- 8.1 Information from West Devon Borough Council of another registered interest in acquiring Old Town Park.
  - 8.2 See Part Two.
9. **Parklands Leisure Centre** - To note that a licence to Fusion has been granted by WDBC pending further input on under lease. Request for professional input to ground rent assessment progressing.
10. **Exclusive Burial Rights Policy** - To consider revisions to the existing policy and fee structure for the purchase of exclusive burial rights at Okehampton Cemetery.
11. **Demonstration of Polaris Off-Road Vehicle** - Committee to receive any comments arising from the vehicle demonstration on 11 January 2017.
12. **Application to Name New Properties** - The developer of housing at the previous laundry site in Castle Road has proposed the names of *Okement Way* and *River Walk* for the development. Fully substantiated representation (if objecting) to be received by WDBC by 25 January 2017.
13. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Children's Centre - Councillor Leech.
  - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
  - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
  - (iv) Okehampton Community Recreation Association (OCRA) - Councillor Tolley.
  - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
  - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
  - (vii) Youth Issues/Room 13 - Councillor Marsh.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**8.2. Transfer of Assets** - Clerk to report on negotiation with WDBC.

**14. Fridge replacement - Park Office** - Request for full size under-counter fridge to replace failed unit.