

**Minutes of a Meeting of the Okehampton Town Council Property Committee
held on Monday 15 July 2013 in the Council Chamber, Town Hall, Okehampton
at 8.40 pm**

Committee Members Present: Councillor Mrs J Goffey (Chair)
Councillor A Leech (Chair, Planning)
Councillor M Davies (Town Mayor)
Councillor C Letchford
Councillor T Cummings (Chair Policy & Resources)

Other Members Present: Councillor C Letchford

In Attendance: Mrs J Gillard (Acting Town Clerk)

107. Apologies for Absence - Apologies for absence were presented on behalf of Councillor P Vachon and Councillor D Weekes.

108. Deferment of Business – There were no members of the public present.

109. Members' Questions - There were no questions from Members regarding the working of the Committee.

110. Minutes - The minutes of the Property Committee meeting held on 10 June 2013 were approved and signed by the Chair on the proposition of Councillor A Leech, seconded by Councillor M Davies.

111. Matters Arising -

111.1 Charter Hall Promotion/Marketing – The Chair advised the Working Party are suggesting holding a Wedding Fayre on a Sunday, provisionally 3 November. 'Stall holders' to pay nominal fee, say £20, to cover Advertising and Caretaker costs, no costs to Council intended. Idea approved in principle, proposed by Councillor J Goffey and seconded by Councillor T Cummings.

111.2 Council Chamber – The chair advised that Councillor Leech was obtaining costs for 'conversion' of existing furniture into a more user friendly layout. Councillor Cummings advised there were websites where appropriate furniture would be available.

111.3 Charter Hall/Foyer Toilets – The Chair advised she needed to liaise with the Cinema, acknowledged updating was required, however priority had to be given to roof repairs at the current time.

111.4 External Woodwork – The Chair advised no update at present, a window bar was damaged and needed replacing.

112. Members' Reports -

- (i) Chamber of Trade – Councillor Marsh reported last meeting held at Adventure Okehampton when a talk on that business was made. Resolved that Councillor Marsh be interim representative at these meetings until new

- representative appointed by full council following resignation of Councillor Pledger.
- (ii) Town Twinning Association – the Chair advised French visit planned for August, currently problems with numbers.
 - (iii) Simmons Homes Charity – Councillor Davies advised No 2 has been refurbished, a meeting held to discuss redecorations.
 - (iv) Charities of Holditch – no meeting.
 - (v) Museum of Dartmoor Life – the Chair advised 2 new Trustees have been appointed, one of which is Councillor A Leech.
 - (vi) Battle of the Bands – Councillor Leech advised the event was currently taking place.

PART TWO

ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUND THAT EXEMPT INFORMATION MAY BE DISCLOSED 9 (if any).

The Committee is recommended to pass the following resolution:-

“On the proposition of Councillor A Leech, seconded by Councillor T Cummings, it was resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the under mentioned item of business on the grounds that exempt information may be disclosed as defined in the paragraph given below from Part 1 of Schedule 12(A) to the Act”.

Paragraph 9 – Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

113. Charter Hall Capital Works

113.1 Snagging List and Working Party Meeting Update

114. Other Property Issues

114.1 Cinema/Charter Hall Kitchen Roof Problems

It was resolved to come out of part 2, move back into part 1 and ratify all decisions taken in part 2, proposed by Councillor A Leech, seconded by Councillor T Cummings.

Meeting closed 9.45 pm.

Councillor Mrs J Goffey
Chairman