



Okehampton Town Council

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Devon
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Paul R Snell
Town Clerk

20 February 2017

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 27 February 2017 at 7.00 in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Canon Tim Newcombe

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. Apologies for Absence

2. Deferment of Business -

- 2.1** Brief presentation by Debbie Locke (RBL Advice & Information Officer, Devon & Cornwall)
- 2.2** For questions from the public to bring matters of concern to the attention of the Town Council.

3. **Members' Questions** - To receive questions from Members regarding the workings of the Council.
4. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
 - 6.1 To adopt the minutes of the Parks Committee meetings held on 21 and 28 November 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.2 To adopt the minutes of the Planning Committee meetings held on 21 November, 12 and 19 December 2016 and 9 January 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.3 To adopt the minutes of the Policy and Resources Committee meetings held on 14 November 2016 and 9 and 30 January 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.4 To adopt the minutes of the Property Committee meeting held on 7 November 2016 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 16 January 2017.
8. **Matters Arising -**
 - 8.1 Joint Local Plan forthcoming consultation - Cllr Leech to report.
 - 8.2 Garden Party Invitations - Names drawn. Clerk to report.
 - 8.3 Street Naming Consultation - Item addressed at Parks Committee
9. **Civic Diary Report** - The Mayor to report.
10. **Review of Policies** - To note the recommendation of the Policy and Resources Committee for endorsement of the following policies (as previously circulated):
 - Financial Regulations
 - Financial Risk Assessment Management
 - Statement of Internal Control
 - Investment StrategyTo note that reviewed policies for Leave and Absence Management will go through staff consultation before returning to the Council for endorsement.
11. **Reports of Council Working Groups** - To consider and note reports from:
 - 11.1 Destination Okehampton (Cllr Ireland).

12. **Reports on Current Activities by Community Groups with Town Council Representation** -
 - 12.1 Neighbourhood Planning Forum including engagement of planning consultant (Cllrs Goffey, Leech, Vachon and Yelland)
 - 12.2 Okehampton Hospital - "Save our Beds" (Cllr Goffey)
 - 12.3 OkeRail Forum (Cllr Ireland)
13. **Questions Arising from Member reports** - To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.
14. **Okehampton Marketing** - Progress report and request for funding towards costs of proposed Okehampton Guide. (Cllr Vachon)
15. **Expression of Interest - Cycle Stands** - To note an approach on behalf of Devon County Council concerning possibility of installation of cycle stands at identified locations.
16. **Civic Service 2017** - Following discussion at the previous meeting, to consider and resolve a date for the 2017 Civic Service.
17. **Annual Town Assembly** - To consider how the Council wish to present their activities report at the Annual Assembly and to agree a format, noting that a presentation by Fusion has been arranged. Briefing Paper refers.
18. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dartmoor National Park Forum - Cllr Cummings or Cllr Goffey.
 - (ii) Northern Parishes Link Committee - Cllrs Cummings and Ireland.
 - (iii) Okehampton Matters - Cllrs Goffey and Ireland.
 - (iv) Okehampton Older People's Network - Cllr Yelland.
 - (v) Okehampton Remembers - Cllr Marsh.
 - (vi) Okehampton/West Devon Liaison - Cllrs Goffey and Ireland.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

19. **West Devon Mayoral Awards** - To consider candidates and testimonies for the categories of West Devon Mayor Awards 2017 (Under 18, Over18/Organisation, Green Award).
20. **Informal Periodic Meeting between Town and Hamlets** - Mayor to report.