

**Minutes of a meeting of the Okehampton Town Council Property Committee held on
Monday 28 November 2016 at the rising of the Parks Committee in the
Council Chamber, Town Hall, Okehampton**

Committee Members Present: Councillor D Weekes (Chairman)
Councillor P Vachon (Vice Chairman)
Councillor Mrs J Carpenter
Councillor Miss C Holt
Councillor A Leech
Councillor Mrs J Yelland
Councillor Mrs J Goffey (Town Mayor)
Councillor Mrs C Marsh (Chairman, Parks)
Councillor B Stephens (Chairman, P & R)

Other Members Present: Councillor Mrs V Cushing
Councillor Dr M Ireland
Councillor R Rush

In Attendance: P R Snell (Town Clerk)

372. Apologies for Absence - Apologies for absence were presented on behalf of Cllr Tolley.

373. Deferment of Business - No public presence.

374. Budget 2017/18 - The Chairman reported that minor roof leaks continued to be a concern, and that a comprehensive solution for the Charter Hall roof was still a matter for consideration. A positive start had been made on the external painting of windows and this would be a primary project for the next budget year (ie first and second floor levels). It was noted that a venue-advertising budget had been introduced this year which was underspent and a higher income from venue hire would help provide a business income for the future.

It was agreed that a formal condition survey would inform a five-year maintenance plan.

On the proposition of Cllr Goffey, seconded Cllr Marsh it was agreed to take forward the department budget as presented to the next stage.

Action

The Chairman closed the meeting at 7.29 pm.

Councillor D Weekes
Chairman